Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION
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TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Office of the Schools Division Superintendent

MEMORANDUM

To : OIC - SGOD
All Elementary Administrative Officers II
All Elementary Project Development Officers I
School Health and Nutrition Section
Supply Office Personnel
All Others Concerned

From : **MARIA-MAGNOLIA F. BRIOSO, CESO VI**
OIC-Schools Division Superintendent

Subject : **WORKSHOP ON DOCUMENTATION AND PROCESSING OF SCHOOL-BASED FEEDING PROGRAM (SBFP) DOCUMENTS**

Date : November 03, 2026

1. The Workshop on the Documentation and Processing of School-Based Feeding Program (SBFP) Documents shall be conducted to enhance the knowledge and competencies of concerned personnel in preparing, accomplishing, validating, organizing, and submitting the necessary SBFP documents in accordance with existing DepEd policies, guidelines, and reporting requirements. The workshop shall be held every Friday, 8:00 am to 12:00 noon at the New SDO Conference Hall, Sto. Domingo, Iriga City.

2. The workshop aims to improve and hasten the process of organizing, submitting documents, and paying the suppliers as scheduled. Likewise, this activity seeks to strengthen the capacity of school heads, SBFP coordinators, and other concerned personnel to ensure efficient program implementation, proper records management, and timely submission of complete and accurate reports, thereby contributing to the effective delivery of nutritional support services to intended learner-beneficiaries.

3. Participants are the SBFP Focal Person, SBFP Technical Assistants 1, Supply Office personnel, Schools AO II, and PDO 1, and representatives of the three (3) Suppliers.

4. For information, guidance, and compliance.

LIST OF PARTICIPANTS-NOVEMBER 6, 2027 SDO CONFERENCE HALL				
ELEMENTARY SCHOOLS ADMINISTRATIVE OFFICER II				
No.	**IRIGA CENTRAL DISTRICT**	**Last Name**	**First Name**	**Middle Name**
1	Don Lazaro Madara Memorial IS	BANCE	JADE ANN	BAYTA
2	Francia ES	BATALLA	ANNA LIZA	BALETE
3	Iriga CS	PANDES	GIRLIE	TABAYAG
4	Salvacion IS	BAGALACSA	MARY ANTONETTE	GENERAL
5	San Agustin ES	MONTE	REBECCA	OLIVA
6	San Francisco ES	LLORIN	GINALYN	DALUMPINES
7	San Isidro ES	MONTAÑEZ	MIRIAM	BRICIA
8	San Jose ES	GELLADO	MARIVIC	DIEGO
9	San Miguel ES	VARGAS	HAZEL	JUGARIN
10	San Nicolas ES	NACARIO	REGINA	CANALES
11	Sta. Cruz Sur ES	SADIE	CLARICAR	DECENA
12	ICDISS (Elem. & Sec.)	ORBON	DANICA ARMELA	TUBIG
No.	**IRIGA SOUTH DISTRICT**	**Last Name**	**First Name**	**Middle Name**
1	Banao ES	DISONO	CLARICE JOY	GASCON
2	Iriga South CS	BAYLON	CHRISSA ANN	PASCUAL
3	La Anunciacion ES	IBARRETA	MECHAELA	VELASCO
4	La Medalla ES	BERNALES	NOREEN	TORRES
5	La Purisima ES	LLAGAS	PENNY	MATUBIS
6	La Trinidad ES	QUINTERO	MERIJANE	SUMPAY
7	San Antonio ES	MORAN	LEA	SUMPAY
8	San Juan IS	COLLANTES	JENELYN	MUNOZ
9	San Vicente Sur ES	IBARRETA	LOREN	VERONA
10	Sta. Elena ES	MORAN	APRIL JANINE	SABILLA
11	Sto. Niño ES	LLESIS	RUNETH	IBARRIENTOS
12	Tiriktirikan ES	CONTRERAS	BABY LYNN	REGALADO
13	Santiago IS	COLARINA	JAIDA MICHELLE	BERINA
No.	**IRIGA NORTH DISTRICT**	**Last Name**	**First Name**	**Middle Name**
1	Antipolo IS	VILLANUEVA	HERBERT	AGRAVANTE
2	Cawayan ES	DE LIMA	LEIN	LANIOG
3	Iriga North CS	NACARIO	MARYLYNN	AMPONGAN
4	Niño Jesus ES	TORALDE	JANN JERSON	CATIMBANG
5	Sagrada ES	BAGACINA	KAREN KAY	OIDA
6	San Andres ES	TALAVERA	JESSA	ALFELOR
7	San Pedro ES	LAGATIC	JESSA MARIE	SADANG
8	San Rafael ES	AMOROSO	MERCY	QUINONES
9	San Ramon ES	PAYAGO	JENEVY	TERESA
10	San Vicente Norte ES	DOCTOLERO	JANINE	ORTEGA
11	Sta. Cruz Norte ES	CASILI	GENESIS	SAPNAY
12	Sta. Isabel ES	ZAMUDIO	ROWENA	SALCEDO
13	Sta. Teresita ES	GONOWON	TERESITA	VALIENTE
14	Tubigan ES	LAGATIC	ANALIZA	IBALLA
15	Cristo Rey IS	RAMBOYONG	AIREEN	BONGALOS
	ELEMENTARY SCHOOLS PDO I			
1	Iriga Central School/San Isidro ES/San Nicolas ES	DE CASTRO	JHANELLE	IRAOLA
2	Santiago IS, Iriga South Central School	RAMBOYONG	NOLI	R
3	San Antonio ES/Salvacion IS/Sto Nino ES	TUBONGBANUA	LESLYN	ORCINE
4	San Agustin ES	FERRERAS	FRITZY	F
5	Iriga North CS/Cawayan ES	MORENO	JOEL	BEARIS
6	San Andres ES/Sta. Teresita ES	ESPINOLA	CARL JUSTIN	IBARRIENTOS
SDO PERSONNEL				
NO.	**SCHOOL HEALTH SECTION**	**Last Name**	**First Name**	**Middle Name**
1	MEDICAL OFFICER III	SALCEDO	QUENNIE MAE	RAMOS
2	SBFP NFP-HM FOCAL PERSON	ALCANTARA	SHEILA	IBARRETA
3	SBFP MILK FOCAL PERSON	SADANG	JOHANN REY	IMPORTANTE
4	TECHNICAL ASSISTANT I	OASNON, JR.	SANTIAGO NINO	ESPANTO
5	ADMINISTRATIVE SUPPORT II	AGUSTIN	VENUS	COSINDAD
	SUPPLY OFFICE			
1		IBIAS	JOY	MILLETE
2		DALAGAN, JR.	SANTIAGO	
3		NACARIO	NICOLE	CANALES
	SUPPLIERS			
1		ESTONIDO	MARICRIS	VILLANUEVA
2		PADILLA	NICOLE	AVELLANIDA
		ORTEGA	MARY ANN	ONDAG