DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION
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Office of the Schools Division Superintendent

November 3, 2026

DIVISION MEMORANDUM
No. 564 s. 2026

DIVISION ORIENTATION OF THE NEWLY ASSIGNED SCHOOL HEADS AND KEY STAGE 1 TEACHERS ON THE SCIENCE OF READING

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID and SGOD
Education Program Supervisors
OIC-PSDSs
School Heads, Elementary Schools
All Others Concerned

1 Consistent with the Education Agenda and the mandates of the Department of Education, the Schools Division Office of Iriga City, through the Curriculum Implementation Division, shall conduct the Division Orientation of the Newly Assigned School Heads and Key Stage 1 Teachers on the Science of Reading on November 21, 2026 at a venue to be announced on a separate issuance.

2 The activity aims to:

a. enhance the capabilities of the newly assigned school heads in providing technical assistance to Key Stage 1 teachers in teaching early language literacy
b. capacitate newly hired and newly assigned key stage 1 teachers in teaching early language literacy
c. identify common challenges in the implementation of early language literacy and develop responsive strategies to address concerns.

3 The participants to this activity are the identified newly assigned school heads and Key Stage 1 teachers, resource speakers, and technical working group as listed in the Enclosure 1 of this memorandum. The Executive Committee, Technical/Planning Committee, and Resource Persons as well as the orientation matrix are attached as Enclosures 2 and 3 of this memorandum, respectively.

4 Expenses relative to the conduct of this activity, such as venue and meals, supplies, and materials, shall be charged to the 2026 Program Support Fund for Early Language Literacy and Numeracy Program (2026 PSF-ELLN). Transportation expenses of the participants may be charged against local funds of the respective schools, subject to its availability, and the usual accounting and auditing rules and regulations.

5 Considering that the date of the activity falls on a Saturday, teacher participants are entitled to service credits per DepEd Order No. 13, s. 2024 (Revised Guidelines on the Grant of Vacation Service Credits for Teachers). Participants who hold teaching related, related teaching, and non-teaching positions are likewise entitled

for a non-monetary renumeration as per CSC and DBM Joint Circular No. 2, s. 2004 (Non-monetary Renumeration for Overtime Services Rendered).

6 For information, guidance, and compliance.

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC, Schools Division Superintendent

Enclosure 1, Division Memo No. ____, s. 2026

DIVISION ORIENTATION OF THE NEWLY ASSIGNED SCHOOL HEADS AND KEY STAGE 1 TEACHERS ON THE SCIENCE OF READING

November 21, 2026

LIST OF PARTICIPANTS

Name of School	Name of Participants
Iriga Central School	1. Maria Vernalyn O. Cedo
	2. Zialecka M. Ibarreta
	3. Pina B. Candido
San Isidro ES	4. Mary Jane V. Brinas
San Nicolas ES	5. Sharmaine J. Bolalin
Cawayan ES	6. Ricka Irish D. Caneba
	7. Jann Valerie P. Andalis
	8. Sonia B. Callos
Sagrada ES	9. Gejima S. Llagas
San Pedro ES	10. Mary Jane D. Estepona
San Rafael ES	11. Lylen G. de los Reyes
San Ramon ES	12. Babe Jean D. Martines
Sta. Isabel ES	13. Joy G. Orcine
	14. Rodel B. Marano
Sta. Teresita ES	15. Gelyn P. Cadag
	16. Josephine B. Fajardo
Tubigan ES	17. Rosalyn N. Dimanarig
	18. Janice D. Sirios
Iriga South Central School	19. Joanna Mae G. Balbuena
La Anunciacion ES	20. Ivy M. Lakanglakang
La Medalla ES	21. Rey Antoni S. Malate
San Juan IS	22. Cynthia A. Barotilla
Tiriktirikan ES	23. Jovie Marie R. Sergio
	24. Roselyn N. Malate
San Antonio ES	25. Maricel I. Beltran
School Heads	26. Rommel C. Velasco
	27. Athina L. Camila
	28. Maila B. Ceguerra
	29. Lorelyn G. Guevarra

	30. Ivy C. Floranza
	31. Helen S. Albano
	32. Mary Grace C. General
	33. Salvacion B. Felices
PMT	34. Ricky B. Sergio
	35. Elena M. Loquias
	36. Cindy D. de los Santos
	37. Joy D. Tabarangao
	38. Laila C. Namoro
	39. Jhomer I. Rosal
	40. Jerson V. Toralde

Enclosure 2, Division Memo _____, s. 2026

DIVISION ORIENTATION OF THE NEWLY ASSIGNED SCHOOL HEADS AND KEY STAGE 1 TEACHERS ON THE SCIENCE OF READING
November 21, 2026

EXECUTIVE COMMITTEE

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent
Overall Chairman

MAYLANI L. GALICIA
Assistant Schools Division Superintendent
Overall Co-Chairman

JERSON V. TORALDE
Chief ES- CID
Member

TECHNICAL/PLANNING COMMITTEE

RICKY B. SERGIO
Education Program Supervisor
Division ELLN Focal Person

RESOURCE PERSONS

RICKY B. SERGIO
CINDY D. DE LOS SANTOS
ELENA M. LOQUIAS
LAILA C. NAMORO
JOY D. TABARANGAO

PROGRAM MANAGEMENT TEAM

Registration/Attendance	ELENA M. LOQUIAS
Program	CINDY D. DE LOS SANTOS
Monitoring and Evaluation	JHOMER I. ROSAL
Documentation	JOY D. TABARANGAO
Logistics	RICKY B. SERGIO

Enclosure 3, Division Memo No. ____, s. 2026

PROGRAM OF ACTIVITIES
DIVISION ORIENTATION OF THE NEWLY ASSIGNED SCHOOL HEADS AND KEY STAGE 1 TEACHERS ON THE SCIENCE OF READING
November 21, 2026

Time	Topics	Speaker
7:30 – 8:15	Registration of Participants	
8:15 – 8:30	Opening Program	TWG
8:30 – 9:45	**How Children Learn to Read: What the Science Really Says** (Foundations of Reading & SoR)	**Cindy D. De los Santos**
9:45-10:00	Health Break	
	Language First: Strengthening Young Learners' Foundations for Reading (Oral Language Development)	**Ricky B. Sergio**
10:00-12:00	**From Sounds to Symbols: Making Phonological Awareness and Phonics Work in the Classroom** (Phonological Awareness & Phonics)	**Joy D. Tabarangao**
12:00-1:00	Lunch Break	
1:00 – 2:30	**Words That Stick: Building Vocabulary for Young Readers** (Vocabulary Development)	**Elena M. Loquias**
2:30 – 4:00	**Making Meaning: Early Comprehension Strategies That Work** (Reading Comprehension)	**Laila C. Namoro**
4:00 – 4:45	Action Planning	**TWG**
4:45 – 5:00	Closing Program	**TWG**