DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION
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Republika ng Pilipinas

Kagawaran ng Edukasyon

REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

November 23, 2026

DIVISION MEMORANDUM
No. 602, s. 2026

SDO-BASED PERSONNEL GAD TRAINING: STRENGTHENING GENDER AWARENESS AND CREATING SAFE AND INCLUSIVE SPACES CUM PROGRAM IMPLEMENTATION REVIEW

TO: Asst. Schools Division Superintendent
Chiefs, SGOD & CID
Education Program Supervisors
OIC-Public Schools District Supervisors
School Heads, Elementary and Secondary
All Others Concerned

1. The Schools Division Office of Iriga City will be conducting the **SDO-Based Personnel GAD Training: Strengthening Gender Awareness and Creating Safe and Inclusive Spaces cum Program Implementation Review on December 16, 2026** at a venue to be announced.

2. This aims to enhance participants' understanding of gender equality, gender sensitivity, and respect for diversity. Likewise, in celebration of the International Men's Day last November 19, 2026, there will be a session on Health Awareness and Prevention for Men. Discussion on the Advocacy Campaign to End Violence Against Women (VAW) shall also be covered in the program.

3. Participants to this activity are all the SDO-based personnel. Attached are the program matrix, list of participants and the program management team.

4. For information, guidance and compliance.

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent

To be indicated in the Perpetual Index
under the following subjects:
Gender and Development (GAD)

SGOD-SocMob AMMB
11/23/26

SDO-BASED PERSONNEL GAD TRAINING: STRENGTHENING GENDER AWARENESS AND CREATING SAFE AND INCLUSIVE SPACES CUM PROGRAM IMPLEMENTATION REVIEW
December 16, 2026

MATRIX OF ACTIVITIES

TIME	ACTIVITY	IN-CHARGE
7:45am-8:00am	Registration	Committee In-Charge
8:00am-8:30am	Preliminaries Pambansang Awit Prayer SDO Iriga City March DepEd Quality Policy Statement Opening Remarks Presentation of Participants Message Program Overview	Committee In-Charge AVP MAYLANI L. GALICIA Asst. Schools Division Superintendent DR. ENGIE LYNNE H. NAGRAMPA Dentist II, Div. GAD Alternate Coordinator MARIA-MAGNOLIA F. BRIOSO, CESO VI OIC-Schools Division Superintendent ANA MELBA M. BONGON EPS-II, Division GAD Focal
8:30am-10:00am	Session 1 Understanding Gender Sensitivity, Equality, and Diversity Safe Spaces Act (RA11313) and Prevention of Gender-Based Harassment Session 2 Discussion on the Advocacy Campaign to End Violence Against Women and Children	MS. RIZZA MAE BAÑARIA Social Welfare Officer III Resource Speaker
10:00am-10:15am	Health Break/Open Forum	
10:15am-12:00nn	Session 3 Empowering Men through Health Awareness and Prevention Session 4 Mga Dapat Malaman sa PhilHealth YAKAP at Universal Health Care (UHC)	DR. RONALD PEREÑA City Health Officer LGU Iriga City MR. RICK M. LACHANIBRE Nurse III Health Education and Promotion Officer Designate
12:00nn-1:00pm	Lunch Break	
1:00pm-3:00pm	Program Implementation Review (PIR)	MA. GENOVIVA N. QUIAÑO EPS, SGOD
3:00pm-3:15pm	Health Break	
3:15pm-4:30pm	Continuation of Program Implementation Review (PIR)	
4:30pm-5:00pm	Closing	

SDO-Based Personnel GAD Training: Strengthening Gender Awareness and Creating Safe and Inclusive Spaces

Wednesday, December 16, 2026

LIST OF PARTICIPANTS

No.	Name	Position Title	
	Office of the Schools Division Superintendent		
1	BRIOSO, MARIA-MAGNOLIA F.	OIC-Schools Division Superintendent	
2		Administrative Assistant III	
3	ORACION, GLENNSTIN O.	Administrative Aide I	
4	BRAZAL, DOMINIC D.	Administrative Aide I (Job Order)	
5	NAVA, MACY GAILE M.	Administrative Aide I (Job Order)	
	Office of the Assistant Schools Division Superintendent		
6	GALICIA, MAYLANI L.	Assistant School Division Superintendent	
7	BARROGA, LARYNE AYESSA O.	Administrative Aide VI	
	Administrative Unit		
8	RAMBOYONG ARTHUR M.	Administrative Officer V	
9	SERRANO, ROSALIE R.	Administrative Assistant III	
10	BUID, TEODYLYD B.	Administrative Aide IV	
11	NAGRAMPA, JEMER JESUS M.	Security Guard I	
12	VALDERRAMA, PETER ALBERT G.	Administrative Aide I	
13	BALISTOY, ANTONIO JR., B.	Administrative Aide I	
14	CASULLA, GERRY T.	Administrative Aide I	
15	CLEMENO, ARIEL L.	Administrative Aide I	
16	ORACION, ARTURO O.	Administrative Aide I	
17	BIEN, VENERANDO JR., C.	Administrative Aide I	
18	LOLITO, REGONDOLA G.	Administrative Aide I	
19	DACOCO, ELMER I.	Administrative Aide I	
20	HESITA, JOEL P.	Security Guard *(Casual)*	
	Personnel Section		
21	BAYTA, MARIA LOURDES B.	Administrative Officer IV	
22	DE LEON, CHRISTIA R.	Administrative Officer II	
23		Administrative Assistant III	
24	PAJA, CHERRY ROSE D.	Administrative Assistant III	
25	BITAO, PRINCESS V.	Administrative Assistant III	
26	UBONGEN, MARYJANE L.	Administrative Assistant III	
27		Administrative Assistant III	
28	BALISTOY, GENEVA ROSE N.	Administrative Aide VI	
29	PANGA, JODELYN M.	Administrative Aide I (Job Order)	
30	NUÑEZ, ZARAH L.	Administrative Aide I (Job Order)	
	Procurement Section		
31	TRINIDAD, LAILA M.	Administrative Officer IV	
32	BAAL, RONNA MAE T.	Administrative Officer II	
33	ESPINOSA, KATRINA MAE Y.	Administrative Aide I (Job Order)	
	Cashier Section		
34	PANDES, MARIBEL E.	Administrative Officer IV	
35	VARGAS, MARITES D.	Administrative Officer III	
	Records Section		
36	AMPONGAN, SHENA A.	Administrative Officer IV	
37	PAMPARO, VANESSA A.	Administrative Aide VI	
	Supply Section		
38	IBIAS, JOY M.	Administrative Officer IV	
39	DALAGAN, SANTIAGO JR., E.	Administrative Assistant III	
40	NACARIO, NICOLE C.	Administrative Aide VI	
	Accounting Unit		
41	BERMEJO, SALVACION E.	Accountant III	
42	SALVADORA, RAY ALDRIN M.	Administrative Assistant III	
43	SERAFICO, JULIE ANN H.	Administrative Assistant III	
44	DE LEON, NIGEL O.	Administrative Assistant II	
45		Administrative Assistant III	
46	BADIOLA, JHON DEMBER B.	Administrative Assistant III	
47	YAGUEL, JULYDHEL G.	Administrative Aide I *(Casual)*	
	Budget Section		
48	AZCARRAGA, LOURDES B.	Administrative Officer V	
49	BARBONIO, MARY GRACE V.	Administrative Assistant I	
50	ALBIA, RICKY A.	Administrative Assistant III	
51	MASCULINO, MEL CHRISTIAN M.	Administrative Aide I *(Casual)*	
	ICT Office		
52	BELEN, MARSHIA N.	Information Technology Officer I	
~~53~~	ORONAN, JULIAN PAUL N.	Administrative Aide I *(Casual)*	
54	MUIT, JOHN FRANCIS	Administrative Aide I (Job Order)	
	COA Office		
55	MACAÑAS-LIM, CAREN MAE V.	State Auditor III	
56	VALENCIA, JOHN HELMER A.	State Auditor II	
57	BERSABAL, MARY ROSE B.	State Auditor I	

	Legal Office		
60	BAROMA, BEA ANNE P.	Attorney III	
61	ANDALIS, JOANNAH MAE P.	Legal Assistant I	
	Office of the Curriculum Implementation Division		
62	TORALDE JERSON V.	Chief Education Supervisor	
63	BONA, RANDY A.	Education Program Supervisor	
64	CERILLO, SAHLEE B.	Education Program Supervisor	
65	CORNELIO, HELEN Z.	Education Program Supervisor	
66	SERGIO, RICKY B	Education Program Supervisor	
67	MARPURI, CLAUDIA MARILOU S.	Education Program Supervisor	
68	MONTAÑEZ, CYNTHIA T.	Education Program Supervisor	
69	TORALDE, FLORENIA C.	Education Program Supervisor	
70	PILI, BELEN B.	Education Program Supervisor	
71	SALCEDO, RECHIE O.	Education Program Supervisor	
72	GASCON, ALFIE T.	Education Program Supervisor	
73	NACARIO, TEODORO JR. ROQUE	Education Program Specialist II (ALS)	
74	SUÑGA, TERESA VISSIA B.	Project Development Officer II	
75	RAMBOYONG, JANET B.	Librarian II	
76		Administrative Aide VI	
	Office of the School Governance & Operations Division		
77	CABALTERA, NOEL G.	Chief Education Supervisor	
78	REVINA, RHEA MARGARITA S.	Senior Bookkeeper	
79	QUIAÑO, MA. GENOVIVA N.	Education Program Supervisor	
80	ROSAL, JHOMER I.	Senior Education Program Specialist	
81	ARRABE, DANTE JOVE	Senior Education Program Specialist	
82	SALDO, SHARON C.	Education Program Specialist II	
83	BONGON, ANA MELBA M.	Education Program Specialist II	
84	FENIS, LARAINE O.	Planning Officer III	
85	IBASCO, LYDIA P.	Project Development Officer II	
86	VARGAS, SHARA LYN R.	Project Development Officer I	
87	BENOSA, NHELMAR ADAME S.	Technical Assistant I *(Contract of Service)*	
	Health and Nutrition Section		
88	SALCEDO, QUENNIE MAE R.	Medical Officer III	
89	NAGRAMPA, ENGIE LYNNE H.	Dentist II	
90	ALCANTARA, SHEILA I.	Nurse II	
91	SADANG, JOHANN REY I.	Nurse II	
92	CABALTERA, MARYLEN A.	Nurse II	
93	ANICETO, MARLANO L.	Dental Aide I	
94	AGUSTIN, VENUS C.	Administrative Support II *(Contract of Service)*	
95	OASNON, SANTIAGO NIÑO E.	Technical Assistant I *(Contract of Service)*	
	Engineering Section		
96	TUYAY, RUDY L.	Engineer	
97	DOROIN, MICHAEL	Engineer	
	Security Agency		
98	VILLABLANCA, JUSTIN	Security Agency	
99	LAJADA, DONEL T.	Security Agency	
	RESOURCE SPEAKERS		
100	MS. RIZZA MAE BAÑARIA	Social Welfare Officer III	
101	DR. RONALD PEREÑA	City Health Officer	
102	MR. RICK M. LACHANIBRE	Nurse III, Health Education and Promotion Officer Designate	

Note: Vacant positions to be identified

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December 16, 2026

EXECUTIVE COMMITTEE

MARIA-MAGNOLIA F. BRIOSO
OIC-Schools Division Superintendent

MAYLANI L. GALICIA
Assistant Schools Division Superintendent

NOEL G. CABALTERA
Chief, School Governance and Operations Division

JERSON V. TORALDE
Chief, Curriculum Implementation Division

PROGRAM MANAGEMENT TEAM

ANA MELBA M. BONGON
EPS-II, Division GAD Focal Person
Chair

DR. ENGIE LYNNE H. NAGRAMPA
Dentist II, Division Alternate Coordinator
Co-Chair

WORKING COMMITTEE WITH TERMS OF REFERENCE (TOR)

Committee/Members	Functions
Secretariat Lydia P. Ibasco Shara Lyn R. Vargas Rhea Margarita S. Revina	Registration • Arrive early and ensure that all the participants completely sign the attendance sheets Certificates • In charge of the encoding and printing of certificates: appearance and participation, appreciation/commendation to the guest speakers and program management team. Program-Invitation • In charge of the preparation and printing of the program-invitation
Distribution of Supplies/Materials Laraine O. Fenis Dr. Engie Lynne H. Nagrampa	• Ensure that all the participants received the supplies/materials and signed the acknowledgment form for the purpose.
ICT and Documentation Marshia N. Belen Julian N. Oronan John Francis N. Muit	• Takes charge of the PowerPoint of the program flow • Assist in the ICT presentation • Ensure that the activity is well-documented
Quality Assurance, Monitoring & Evaluation Jhomer I. Rosal	• Quality assures if the program meets the required standards, procedures and expected outcome • In charge of the M&E link for the activity • Consolidate the M&E report of the activity and furnish a copy to the proponent for feedback giving
Master of Ceremony Jodelyn M. Panga	• Official host and guide for a smooth program flow