



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION

RECEIVED
06 AUG 2026

CTEL No. 2026-08-058 AY.

ADVISORY NO. 98, 2026
JULY 14, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013 this advisory is issued not for endorsement per DO 28, s. 2021 but only for the information of DepEd officials, personnel/staff, as well as the concerned public.

“GET CERTIFIED AS PROPERTY MANAGERS AND ADMINISTRATORS”

The **Center for Global Best Practices (CGBP)** will conduct a **14-session webinar via Zoom** on various dates as indicated in the attached schedule.

In this connection, the Center for Global Best Practices invites interested teachers, school personnel, and other stakeholders to participate in the said activity.

Attached to this Advisory is the basic information regarding the webinar for reference, including the schedule, registration details, and other pertinent information.

For inquiries and other concerns, interested participants may contact the Center for Global Best Practices through email at invitation@vipclients.ph.

Participation in this activity is **strictly voluntary** and shall be subject to existing DepEd policies and guidelines on participation in activities conducted by external providers.

For information and guidance.

MRF

Digitally signed by Brioso
Maria-Magnolia Fajardo
Date: 2026.07.29
11:49:57 +08'00'

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC, Schools Division Superintendent

Encls.:

As stated.



**IRIGA
SPRINGS**

Sa Serbisyonang Tapat at Maagap,
Edukasyon ang Dekalidad!



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph

ADVISORY No. 190 s. 2026

July 7, 2026

In compliance with DepEd Order (DO) No. 8, s. 2013,
This advisory is issued not for endorsement per DO 28, s. 2001,
but only for the information of DepEd Officials,
Personnel/Staff, as well as the concerned public



GET CERTIFIED AS PROPERTY MANAGERS AND ADMINISTRATORS

The Center for Global Best Practices will conduct a 14-session webinar via Zoom on the various dates indicated in its schedule.

With this, Center for Global Best Practices invites interested participants to attend the said activity.

For more information, attached is the basic communication for reference.

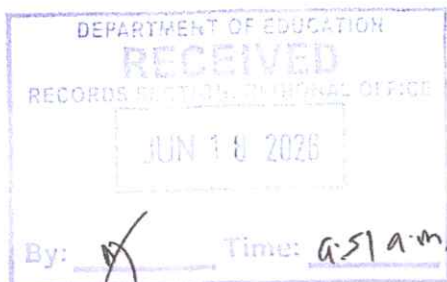
For inquiries and other concerns, you can email at invitation@vipclients.ph

Participation in this activity is on a voluntary basis only.

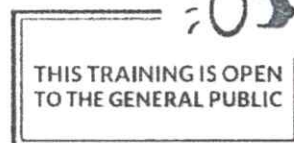
For information.

DEPED V BICOL REGION

From: invitation@vipclients.ph on behalf of Center for Global Best Practices
<invitation@vipclients.ph>
Sent: Thursday, 18 June 2026 9:48 am
To: DEPED V BICOL REGION
Subject: Stand Out in the Property Industry—Get Certified as a Property Manager



CENTER FOR
GLOBAL BEST PRACTICES



CERTIFICATION COURSE FOR PROPERTY MANAGERS & ADMINISTRATORS

14-Session Webinar via ZOOM (Each lecture session is 3.25 hours)

Session 1: Friday,	June 19, 2026 *	9:00AM to 12:00NN
Session 2: Saturday,	June 20, 2026 *	9:00AM to 12:00NN
Session 3: Tuesday,	June 23, 2026 *	9:00AM to 12:00NN
Session 4: Wednesday,	June 24, 2026 *	9:00AM to 12:00NN
Session 5: Thursday,	June 25, 2026 *	9:00AM to 12:00NN
Session 6: Friday,	July 10, 2026 *	9:00AM to 12:00NN
Session 7: Saturday,	July 11, 2026 *	9:00AM to 12:00NN
Session 8: Wednesday,	July 15, 2026 *	9:00AM to 12:00NN
Session 9: Thursday,	July 16, 2026 *	8:45AM to 12:00NN
Session 10: Friday,	July 17, 2026 *	9:00AM to 12:00NN
Session 11: Friday,	July 24, 2026 *	9:00AM to 12:00NN
Session 12: Thursday,	July 30, 2026 *	9:00AM to 12:00NN
Session 13: Friday,	July 31, 2026 *	9:00AM to 12:00NN
Session 14: Wednesday,	August 26, 2026 *	10:00AM to 3:00PM

The property management and the real estate industries are booming with an ever-increasing demand for skilled professionals to manage real estate developments. Yet there simply aren't enough qualified individuals to meet this growing demand. This creates an unparalleled opportunity for you to jumpstart or elevate your career, command higher compensation and become a leader in the field.

This 14-session certification course is designed by experts and seasoned practitioners. What you will learn are practical applications which are experience-based and solutions-oriented with holistic approaches from theories to best practices.

Whether you are just starting out or looking to deepen your expertise, this course will give you the competitive edge you need to stand out, succeed and propel your career to new heights.

Enroll and welcome aboard!

Why Should You Enroll?

High Demand, Low Supply: The property management and the real estate industries are in urgent need of qualified professionals. This course equips you with the skills to fill this gap and become a highly sought-after expert.

Career Advancement: Boost your marketability and career prospects. With this certification, you'll open doors to exciting job opportunities and advancement in the property management field.

Real-World Applications: We go beyond theory to focus on real-world applications. Our curriculum is industry specific based on actual issues and challenges encountered by practitioners that will prepare you for the challenges you'll face on the ground.

Holistic and Solutions-Oriented: Our training is comprehensive and practice-oriented, covering every critical aspect of property management, from tenant relations and property maintenance to financial management and legal compliance.

Learn from the Best: Our trainers are not just educators—they are seasoned industry practitioners and experts with more than 200 years of combined experiences. They bring practical insights and best practices that you can immediately apply to your work.

Certification: You will be issued a certificate of completion enhancing your credentials and reputation in the industry. It's a badge that will earn you that respect and confidence in your field of practice. A post-nominal acronym "CPMA"* (with reference to Certified Property Manager and Administrator) will be added to your name when you finish this training.

Example: Juan dela Cruz, CPMA

Network with Practitioners: You will have the opportunity to build a network of professionals and industry practitioners whom you will personally meet during the recognition day for the awarding of certificates.

***CPMA™ is a trademark registered by CGBP at the Intellectual Property Office.**

This training is open to the general public.

CERTIFICATION COURSE FOR PROPERTY MANAGERS AND ADMINISTRATORS

COURSE OUTLINE

Session 1: Friday, June 19, 2026 (9:00am to 12:00nn)

Property and Asset Management

- A. Foundational Principles
- B. Audit Checklist for Managed Properties
 - Situational Collection of experiences, best practices and resolutions
 - Common challenges in setting up and managing a property

Session 2: Saturday, June 20 2026 (9:00am to 12:00nn)

PAM Operation and Management II

- A. Pre Hand-Over Requirement
 - 1. Operational Manual
 - a. Master Deed, House Rules (Property perspective/ Facility Perspective)
 - b. Engineering and Facility Manual
 - 2. Training of Personnel
 - Situational Collection of experiences, best practices and resolutions
 - Issues arising on incomplete hand-over documents

Session 3: Tuesday, June 23, 2026 (9:00am to 12:00nn)

PAM Operation and Management III

- A. Leasing Operation (Property Manager / Facility Manager's Mindset)
- B. Engineering Operation and Maintenance
 - 1. Engineering Organization - Property Operation vs. Facility Operation
 - 2. Engineering Service Level Standards
 - 3. Regulatory Compliance
 - 4. Engineering Service level Agreement
 - Situational Collection of experiences and resolutions
 - Customer expectation, issues, and protocol with Property and Facility

Sessions 4 & 5: Wednesday & Thursday, June 24 & 25, 2026 (9:00am to 12:00nn)

Condominium Law

- A. Condominium Act RA 4726
- B. Magna Carta of Home Owner
- C. Condominium Corporation
- D. PD 957 Buyers Protective Law
 - Situational Collection of experiences, best practices and resolutions
 - Common disputes, resolutions, and court decision
 - Issues with Condominium Corporation, PMO, Developer

Session 6: Friday, July 10, 2026 (9:00am to 12:00nn)

Regulatory and Compliance I

- A. National Building Code

Situational Collection of experiences, best practices and resolutions

- No permits and other annual renewal requirement
- How should PMO handle and resolve situation

Session 7: Saturday, July 11, 2026 (9:00am to 12:00nn)

PAM Operation and Management I

- A. Risk Management
 - 1. New Establishment
 - 2. Existing Operational Establishment
 - Holistic approaches including Safety and Security
- B. Customer Experience - Dealing with All Stakeholders
 - 1. PMO Helpdesk / Response Process
 - 2. Service Level Standards
- C. Security Management
- D. Emergency Management / Continuity of Business
 - Situational Collection of experiences, best practices and resolutions
 - Challenges Arising during Operation
 - Expectation of Developer and BOT to PMO

Session 8: Wednesday, July 15, 2026 (9:00am to 12:00nn)

Regulatory and Compliance II

- A. Checklist of Different Regulatory Compliances
- B. Role of BOT/ PMO/ Developer
 - Situational Collection of experiences, best practices and resolutions
 - Compliance Penalty do's and don'ts
 - Common issues arising to PMO/ BOT/ Developers

Sessions 9 & 10: Thursday & Friday, July 16 & 17, 2026 (8:45am to 12:00nn)

Revised Charter for Home Owners Association

- A. The New Law and Essential Features of HOA
- B. Board of Trustees or Directors and Executive Officers of the HOA
- C. Issues, Challenges, and Solution for PMOs
 - Situational Collection of experiences, best practices and resolutions

Session 11: Friday, July 24, 2026 (9:00am to 12:00nn)

PAM Accounting and Facility Budgeting

- A. Financial and Operational Budgeting
- B. Consolidating Property Operation Expenses and Disbursement
 - Situational Collection of experiences, best practices and resolutions
 - Issues arising in Budget Preparation
 - Collection Efficiency Problem, Analysis and Resolution

Session 12: Thursday, July 30, 2026 (9:00am to 12:00nn)

Asset Management and Preservation

- A. Property Condition Assessment (PCA)
- B. Capital Expenditure (Upgrade, Enhancement, Life Cycle)
 - Situational Collection of experiences, best practices and resolutions
 - Challenges for Aging Building
 - PMO/ BOT Role in Budget Preparation

Session 13: Friday, July 31, 2026 (9:00am to 12:00nn)

Project Management (PM)

- A. Basic PM / FM requirement
- B. How to implement PM / FM for Property and Operation
- Situational Collection of experiences, best practices and resolutions
- Common issues when doing PM
- To outsource or not

Session 14: Wednesday, August 26, 2026 (10:00am to 3:00pm)

The Last Lecture - Leadership Principles for Property Management Practitioners

Recognition Day - Distribution of Certificates at the EDSA Shangri-La Hotel with Lunch

Notes: The lectures and discussions may not necessarily follow the sequence presented in the above course outline. The use of examples are intended to incorporate several principles together to effectively impart knowledge to the audience.



***Training investment is P36,880/ person inclusive of a printed lecture guide, meals during the awarding ceremony and a nicely framed certificate of completion**

The training fee for this program is within the ₱2,800.00 daily limit set by the Commission on Audit (COA) for government attendees, in accordance with the NEW Department of Budget and Management Circular No. 596 dated January 20, 2025.

Attending this training is not covered by the newly-enacted Procurement Law (R.A. 12009) based on its IRR's Section 4.4-b, which classifies training continuing education, conferences and similar activities as "non-procurement activities that shall be governed by applicable COA, CSC, and DBM rules".

This is a "limited slots only" event and on a first-come, first-served basis. Pre-registration is required.

The Center for Global Best Practices (CGBP) is an accredited training provider of the Securities and Exchange Commission (SEC); Supreme Court for Mandatory Continuing Legal Education (MCLE); Anti-Money Laundering Council (AMLC); Bangko Sentral ng Pilipinas (BSP); Civil Service Commission (CSC), Career Executive Service Board (CESB); Governance Commission for GOCCs (GCG); Philippine Amusement and Gaming Corporation (PAGCOR); DILG through the National Association of Local Resource Institutions and other regulatory agencies.

CGBP welcomes suggestions and ideas about training programs that may be helpful to your career growth and the productivity of your organization. We also offer customized training programs for your company's needs. We are open to partnerships for mutually beneficial, win-win collaborations.

For clarifications or requests for an invitation letter, you may reach out to senior program leader Aiza Cuenca at landlines (+63 2) 8556-8968 or 69 and telefax (+63 2) 8842-7148 or 59. You may also check details and all other upcoming best practices training programs at www.cgbp.org

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