



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

DEPARTMENT OF EDUCATION
Iriga City RECORDS SECTION

RECEIVED
20 AUG 2026

CTRL No. 2026-08-25 047p
August 19, 2026

OFFICE MEMORANDUM

No. 25, s. 2026

**ALIGNMENT MEETING ON QUALITY MANAGEMENT SYSTEM (QMS)
MANAGEMENT REVIEW**

TO: Assistant Schools Division Superintendent
Quality Management Representatives (QMRs)
Management Review Inputs Presenters
Members of the QMS Secretariat
All Others Concerned

1. In reference to the Division Memorandum No.532 s.2025, titled **Establishment and Institutionalization of a Quality Management System (QMS) Certifiable to ISO 9001:2015 in the Schools Division Office of Iriga City**, all concerned personnel are hereby informed that the **Alignment Meeting on Quality Management System (QMS) Management Review** will be conducted on **August 24, 2026, 2-3PM**, at the **Division Conference Room**.

2. The objective of this meeting is to have common understanding and alignment on the implementation of the QMS Management Review process.

3. The participants requested to attend the meeting are the Schools Division Superintendent (SDS), Assistant Schools Division Superintendent (ASDS), Quality Management Representatives (QMRs), members of the QMS Secretariat Team, and designated presenters of the Management Review inputs listed in Enclosure No.1 of this Memorandum.

4. For information, guidance, and strict compliance of all concerned.

MARIA-MAGNOLIA F. BRIOSO CESO VI
OIC-Schools Division Superintendent

Encl.: As stated

References:

Division Memorandum No. 532 s. 2025

QMS-SGOD/fff
08/19/2026



**IRIGA
SPRINGS**

Sa Serbisyang Tapat at Mangap,
Edukasyon ng Dekalidad!



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Enclosure No. 1 to Office Memorandum No. _____, s. 2026

Management Review Inputs/Agenda

Time (mins)	Agenda	ISO Reference	Responsible	Presenter
05	Status of Actions from Previous Management Committee Meeting	9.3.2 a) status of actions from previous management reviews	QMR	Noel G. Cabaltera Jerson V. Toralde
10	Status of Planning Documents a. SWOT b. Risk Registry c. Opportunity Registry	9.3.2 b) changes in external and internal issues that are relevant to the quality management system	RMT Lead	Jhomer I. Rosal
10	Customer Satisfaction and Feedback: Client Satisfaction Measurement (CSM)	9.3.2 c1) customer satisfaction and feedback from relevant interested parties	Legal	Jhomer I. Rosal
10	Status of OPCR	9.3.2 c2) the extent to which quality objectives have been met	OPCR Owner	Ma. Genoviva N. Quaino
15	Status of Programs, Activities and Projects (PAPS)	9.3.2 c3) process performance and conformity of product and services	CID SGOD OSDS	Jerson V. Toralde Noel G. Cabaltera Arthur M. Ramboyong
10	Status of Nonconformities and Request for Actions	9.3.2 c4) nonconformities and corrective actions	Lead IQA	Cynthia T. Montanez
10	Monitoring and Measurement Results a. Updates on the improvement on Operations Manuals b. MEA-PIR (PIRPA)	9.3.2 c5 monitoring and measurement results	Secretariat Division M&E Owner	Secretariat Jhomer I. Rosal
10	Internal Quality Audit Results and COA Findings	9.3.2 c6 audit results	Lead IQA COA Findings Owner	Cynthia T. Montanez Salvacion E. Bermejo
10	Performance of External Providers a. Suppliers Performance b. Inspection and Acceptance Report (IAR) Findings	9.3.2 c7 the performance of external providers	Procurement Supply	Laila M. Trinidad Joy M. Ibias
10	Adequacy of Resources a. Human Resources b. Financial Resources c. ICT Resources	9.3.2 d) the adequacy of resources	HR Budget ICT	Maria Lourdes B. Bayta Lourdes B. Azcarraga Marshia N. Belen



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

10	Risk Monitoring and Review Results	9.3.2 e) the effectiveness of actions taken to address risks and opportunities	RMT Lead	Jhomer I. Rosal
10	Opportunities for Improvement/Other Matters	9.3.2 f) opportunities for improvement	QMR	Noel G. Cabaltera Jerson V. Toralde



**IRIGA
SPRINGS**

*Sa Serbisyang Tapat at Mangagap,
Edukasyon ay Dekalidad!*

Sto. Domingo, Lungsod Iriga
 iriga.city@deped.gov.ph