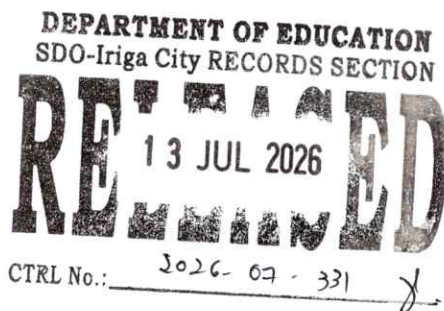




Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA



July 9, 2026

DIVISION MEMORANDUM

No. 331, S. 2026

**CONDUCT OF VALIDATION OF BPI OFFICES FOR AUTOMATIC
PAYROLL DEDUCTION SYSTEM (APDS) ACCREDITATION**

To: Assistant Schools Division Superintendent
Chief Education Supervisors, CID, and SGOD
School Division Office Section Head
All Other Concerned Personnel

In reference to Regional Memorandum No. AD-2026-010 dated May 18, 2026, entitled “Conduct of Validation of BPI Offices for Automatic Payroll Deduction System (APDS) Accreditation,” this Office hereby disseminates the said memorandum for the information and guidance of all concerned.

1. The validation activity forms part of the accreditation requirements under the Automatic Payroll Deduction System (APDS), particularly APDS Code 3003, requiring the validation of identified BPI Direct Banko, Inc. (A Savings Bank) offices operating within Region V.
2. In compliance therewith, this Office hereby designates the following personnel as member of the Division Validation Team:

Office/Unit	Representative	Position
Legal Unit	Bea Anne P. Baroma	Attorney III
Administrative Unit	Christia R. De Leon	Administrative Officer II
Finance Unit	Jhon Dember B. Badiola	Administrative Assistant III



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Sto. Domingo, Lungsod Iriga
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3. The onsite validation of BPI Direct Banko, Iriga City is scheduled on July 14, 2026 (Tuesday), at 9:00 am.
4. The designated Validation Team shall coordinate with the Regional APDS Task Force, conduct the onsite validation, accomplish the Validation Report with all supporting documents, and submit the same immediately after the activity for onward submission to the Regional Office.
5. Immediate dissemination of the strict compliance with the Memorandum are hereby directed.

Digitally signed by
Brioso Maria-
Magnolia Fajardo
Date: 2026.07.10
08:43:18 +08'00'

MARIA-MAGNOLIA F. BRIOSO
OIC-Schools Division Superintendent



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