



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA



Office of the Schools Division Superintendent

ADVISORY

July 08, 2026

TO: Asst. Schools Division Superintendent
Chiefs, CID and SGOD
Acting PSDS and School Heads (JHS & SHS)
Division and School DRRM Coordinators
All others Concerned

Subject: **DISASTER PREPAREDNESS MEASURES AND REPOSE
MEASURES RELATIVE TO TROPICAL STORMS AND OTHER
CALAMITIES AND ACTIVATION OF SCHOOL DRRM TEAMS**

This Advisory is to remind all concerned of the **Division Memorandum No. 49 s. 2025 dated September 29, 2025 Re: Preparedness and Response Measures Relative to Severe Tropical Storms and Other Calamities and Activation of School DRRM Teams.**

For Widest information and appropriate action.

MARIA-MAGNOLIA F. BRIOSO, CESO VI
Assistant Schools Division Superintendent
Officer-In-Charge
Office of the Schools Division Superintendent

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TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

CTRI No: 2025-10-99

Office of the Schools Division Superintendent

September 29, 2025

DIVISION MEMORANDUM

No. 49, S. 2025

PREPAREDNESS AND RESPONSE MEASURES RELATIVE TO SEVERE TROPICAL STORMS AND OTHER CALAMITIES AND ACTIVATION OF DIVISION AND SCHOOL DRRM TEAMS

TO: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Education Program Specialists
OIC Public Schools District Supervisors
School Heads Elementary, JHS and SHS
Division DRRM Coordinator
School DRRM Coordinators
Others Concerned

1. Relative to Regional Memorandum No. 01238 s.2025 Re: **Disaster Preparedness and Response Measures Relative to Severe Tropical Storm "Opong" and Activation of Regional, Division and School DRRM Teams** dated September 25, 2025. This activation is in line with the provisions of DepEd Order No.33, s. 2021 or the School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-related Disturbances and Calamities.
2. Activation of DRRM Team is in accordance with DepEd Order No. 33, s. 2021, which outlines school-based disaster preparedness and response measures for tropical cyclones, flooding, and other weather-related disturbances and calamities.
3. The following are the immediate actions to be taken:
 - a. Division and School DRRM Teams must be activated to ensure preparedness and response measures in their respective areas of responsibility (AOR). The teams shall be responsible for overseeing the preparation, planning, and implementation of all disaster preparedness



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Sto. Domingo, Lungsod Iriga



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[Signature]
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and responsive activities during the entire duration of any typhoon and other calamities, Saturdays, Sundays, and Holidays included.

- b. School DRRM Teams must submit to their respective Division DRRM Coordinators the Rapid Assessment of Damage (RADAR) and Situation Reports (SITREP) following the reporting schedule, 72 hours after the onslaught of the calamity covering the following essential elements of information:

Covering the following essential elements of information:

- Date of suspension and resumption of in-person classes
- List of School used as evacuation centers (EC) with the following information:
 - i. Date of encampment and decampment
 - ii. number of classrooms used EC, and
 - iii. number of adults and learners inside EC;
- List of schools with flooding and landslide;
- List of identified needs of learners;
- List of identified needs personnel;
- Responsible activities and actions taken; and
- Ways forward which include plans for learning recovery like the conduct of make-up classes (include the target implementation) and Alternative Delivery Mode include the target date of implementation).

- c. Team members are required to maintain open lines of communication. Use the designated communication channels for updates and urgent reports. Should also ensure conduct of psychological First Aid using Psychological Activity Pack (PSAP) upon the first 2 weeks of resumption of in-person classes.

3. Please see Enclosure No. 1 on Preparedness Measures indicated in the DepEd Memorandum for guidance and Enclosure No. 2 the Composition of Division AND School DRRM Team.

4. Further, in adherence to provisions stipulated in DepED Order no. 30, s. 2016, which ensures welfare and compensation of personnel assigned to emergency



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response duties, all members of the DRRM Teams who render services during response and recovery operations are entitled to claim overtime pay, compensatory time-off, or service credits, and other benefits, whichever is applicable, based on the existing accounting and auditing rules and regulations.

5. For widest information and appropriate action.

MRL
MARIA-MAGNOLIA F. BRIOSO
OIC-Schools Division Superintendent



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Preparedness Measures for Rainy Season

The rainy season has officially started. Please follow the safety tips as prescribed by DepEd Memo 108 s.2016



Increase preparedness and safety of all school personnel and learners



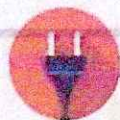
Safety of school properties, learning materials and vital school records from any possible occurrence of hazards to enable learners' continued access to education is a must



Ensure that school buildings can withstand heavy rain and strong winds. Anchor the facilities built at ground level with guy wires to strengthen the stability of the structure



Identify a safe storage area for safekeeping of learning materials, teachers' manuals, vital school records and equipment. Elevated room is ideal to ensure protection from rain and flood



Turn off and unplug electrical equipment and appliance when not in use



Equip schools with first aid kits, flashlights, megaphones, and other necessary supplies that may be needed in times of emergency. Ensure that these are safely stored and easy to access



Prepare the school for a possible use as evacuation centers and ensure that the staff-in-charge of the keys are easily accessible

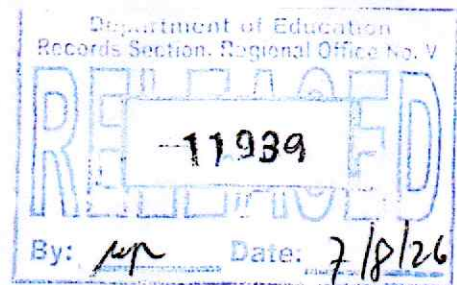


Regularly conduct school disaster response drills or simulation, post emergency hotline numbers in classrooms and offices, update database of students and their family contact details, and prepare contingency plan





Republic of the Philippines
Department of Education
REGION V - BICOL



8 July 2026

REGIONAL MEMORANDUM
No. **00914** s. 2026

**DISASTER PREPAREDNESS AND RESPONSE MEASURES RELATIVE TO
SUPER TYPHOON "INDAY" AND ACTIVATION OF THE REGIONAL, DIVISION
AND SCHOOL DRRM TEAMS**

To : Assistant Regional Director
Schools Division Superintendents
SGOD Chiefs
Division DRRM Coordinators
All Public Elementary and Secondary Schools
All Concerned

1. Pursuant to Republic Act (RA) No. 10121 otherwise known as the "The Philippine Disaster Risk Reduction and Management Act of 2010", and DepEd Order No. 21, s. 2015, titled "Disaster Risk Reduction and Management Coordination and Information Management Protocol", this Office hereby directs the activation of the Regional, Division and School Disaster Risk Reduction and Management (DRRM) Teams relative to the impending threat of Super Typhoon "INDAY".
2. This activation is in line with the provisions of DepEd Order No. 33, s. 2021 or the School-based Disaster Preparedness and Response Measures for Tropical Cyclones, Flooding, and Other Weather-related Disturbances and Calamities.
3. The following are the immediate actions to be taken:
 - a. All Division and School DRRM Teams must be activated to ensure preparedness and response measures in their respective areas of responsibility (AOR). The teams shall be responsible for overseeing the preparation, planning, and implementation of all disaster preparedness and response activities during the entire duration of Super Typhoon "INDAY", Saturdays, Sundays, and Holidays included.
 - b. All DRRM Teams must assess, review and adjust their respective response plans in coordination with local government units (LGUs) and partner agencies.
 - c. All School DRRM Teams must submit to their respective Division DRRM Coordinators the Incident Management Reporting System (IMRS) following the reporting schedule, 72 hours after the onslaught of Super Typhoon "INDAY".



Regional Center Site, Rawis, Legazpi City 4500

0517 178 1223
region5@depd.gov.ph



- d. All Schools Division Offices must submit Situation Reports (**SitReps**) covering the following essential elements of information:
- Date of suspension and resumption of in-person classes (per city or municipality);
 - List of schools used as evacuation centers (EC) with the following information:
 - i. date of encampment and decampment
 - ii. number of classrooms used EC, and
 - iii. number of adults and learners inside EC;
 - List of schools with flooding and landslide;
 - List of identified needs of learners;
 - List of identified needs personnel;
 - Response activities and actions taken; and
 - Ways forward which include plans for learning recovery like the conduct of make-up classes (include the target start date of implementation) and Alternative Delivery Mode (include the target date of implementation).
- e. All team members are required to maintain open lines of communication. Use the designated communication channels for updates and urgent reports.
- f. All Division DRRM Teams should ensure the effective conduct of Psychological First Aid using the Psychological Activity Pack (PSAP) upon the first 2 weeks of resumption of in-person classes.

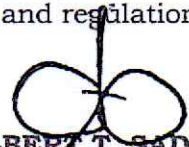
4. The Regional DRRM Team shall be composed of the following:

Names	Position	Remarks
Joan L. Lagata	Chief ES, ESSD	Over-all In-charge
Maria Cristina G. Baroso	Project Development Officer IV, Section Head, SPPS	Program Coordinator
Deo R. Moreno	Project Development Officer II – DRRM	Regional DRRM Focal Person
Jenivie M. Concepcion	Technical Assistant I	Program Secretariat

5. Refer to Enclosure No. 1 on the Preparedness Measures indicated in the DepEd Memorandum No. 108 s. 2016, for guidance. For All Division DRRM Coordinator reporting of List of Evacuation and Incident Report for Super Typhoon "INDAY", fill out the live sheet monitoring thru this link: <https://tinyurl.com/LSMSTYInday>.

6. Further, in adherence to the provisions stipulated in DepEd Order No. 30, s. 2016, which ensures the welfare and compensation of personnel assigned to emergency response duties, all members of the DRRM Teams who render services during response and recovery operations are entitled to claim overtime pay, compensatory time-off, or service credits, and others benefits, whichever is applicable, based on the existing accounting and auditing rules and regulations.

7. For widest information and appropriate action.


GILBERT T. SADSAD
 Regional Director

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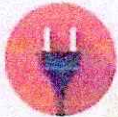
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