



Republic of the Philippines
Department of Education

Region V
SCHOOLS DIVISION OFFICE OF IRIGA CITY

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Office of the Schools Division Superintendent

06 July 2026

DIVISION MEMORANDUM

No. 321 s. 2026

**REITERATION ON THE SUBMISSION OF THE SUMMARY OF FUNCTIONAL
LEARNING RESOURCES (LR) PORTAL ACCOUNTS**

TO: Asst. Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
Public Schools Heads
All Teaching and Non-Teaching School Personnel
All Others Concerned

1. This Memorandum reiterates the provisions of Division Memorandum No. 283, s. 2026, entitled "**Updating, Validation, and Account Recovery of Learning Resources (LR) Portal Accounts of DepEd Personnel**," dated June 17, 2026, which directed all public schools to validate the Learning Resources (LR) Portal accounts of their teaching and non-teaching personnel and submit the accomplished **Summary of Functional Learning Resources (LR) Portal Accounts** to the Division ICT Office.

2. Based on the monitoring conducted by the Division ICT Office, the following schools have successfully submitted their accomplished reports:

Public Elementary Schools

- Don Lazaro Madara Memorial Integrated School
- Antipolo Integrated School
- Cawayan Elementary School
- Sagrada Elementary School
- San Pedro Elementary School
- San Rafael Elementary School
- San Vicente Norte Integrated School
- Sta. Teresita Elementary School
- La Purisima Elementary School
- San Vicente Sur Elementary School
- Sta. Elena Elementary School
- Sto. Niño Elementary School
- Tirikirikan Elementary School

Public Secondary Schools

- Sta. Maria High School
- Sagrada National High School

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3. **All schools not included in the above lists are considered to have not yet complied with the submission requirement** and are hereby directed to submit their duly accomplished **Summary of Functional Learning Resources (LR) Portal Accounts** to the Division ICT Office **on or before July 9, 2026**. Prompt submission is necessary to facilitate the completion of the Division-wide consolidation, validation, and monitoring of LR Portal accounts.
4. School Heads are reminded that concerns related to LR Portal account validation, login, password reset, DepEd email verification, and other basic troubleshooting shall first be verified and addressed by the School ICT Coordinator in accordance with the procedures outlined in the original memorandum. Only concerns that cannot be resolved at the school level and require Division-level intervention shall be referred to the Division ICT Office. Personnel requiring technical assistance are requested to personally visit the Division ICT Office for proper assessment and appropriate support.
5. School Heads are earnestly requested to give this matter their immediate attention and ensure the submission of the required report within the prescribed timeline.
6. Immediate dissemination of and strict compliance with this Memorandum is desired.

M.B.

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent

Encl.: None

Reference: Division Memorandum No. 283, s. 2026

To be indicated in the Perpetual Index
under the following subjects:

INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
LEARNING RESOURCES (LR) REPORTS SCHOOLS

MNB/MNBelen/ICT Unit/Reiteration_Updating of the LR Accounts/July 6, 2026