



Republic of the Philippines
Department of Education

Region V
SCHOOLS DIVISION OFFICE OF IRIGA CITY

CTRL No.: 2024-07-320 4

Office of the Schools Division Superintendent

06 July 2026

DIVISION MEMORANDUM

No. 320 s. 2026

**REITERATION ON THE SUBMISSION OF THE
SCHOOL ICT UTILIZATION REPORT**

TO: Asst. Schools Division Superintendent
Chief, CID and SGOD
Education Program Supervisors
Public Schools Heads
School ICT Coordinators
All Others Concerned

1. This Memorandum reiterates the provisions of the Division Memorandum entitled "Submission of Annual ICT Laboratory Utilization Schedule and ICT Integration Reports," dated May 5, 2026, which directed schools to submit their School ICT Utilization Reports to the Division ICT Office.
2. Based on the monitoring conducted by the Division ICT Office, the following schools have complied with the submission requirement:

Public Elementary Schools

- Francia Elementary School
- Cawayan Elementary School
- Sagrada Elementary School
- San Andres Elementary School
- San Rafael Elementary School
- La Medalla Elementary School
- La Purisima Elementary School
- Sta. Elena Elementary School
- Sto. Niño Elementary School
- Tiriktirikan Elementary School

Public Secondary Schools

- Sta. Maria High School
- Sagrada National High School
- Zeferino Arroyo High School
- San Antonio National High School
- San Agustin (Stand Alone) Senior High School
- Cristo Rey Integrated School



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3. All schools not included in the above lists are considered non-compliant with the submission requirement and are hereby directed to submit the required School ICT Utilization Report to the Division ICT Office on or before July 9, 2026. Timely submission is essential to facilitate the Division-wide consolidation, monitoring, and evaluation of ICT utilization in schools.
4. School Heads are requested to give this matter their utmost attention and ensure the submission of the required report on or before the prescribed deadline.
5. Immediate dissemination of and strict compliance with this Memorandum is desired.

MFL

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent

Encl.: None

Reference: Memorandum, *Submission of Annual ICT Laboratory Utilization Schedule and ICT Integration Reports*, dated May 5, 2026

To be indicated in the Perpetual Index
under the following subjects:

INFORMATION AND COMMUNICATIONS TECHNOLOGY (ICT)
REPORTS SCHOOLS UTILIZATION

MNB/MNBelen/ICT Unit/Reiteration_SY 2026-2027-Computer Laboratory
Scheduling / July 6, 2026