



Republika ng Pilipinas
Kagawaran ng Edukasyon

REHIYON V (BIKOL)

CYAL No. 2026-06-064

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Office of the Schools Division Superintendent

June 2, 2026

DIVISION MEMORANDUM

No. 264 s. 2026

MONITORING OF SCHOOL CLINIC AND OTHER RELATED OK SA DEPED PROGRAMS

To: Assistant Schools Division Superintendent
Chief Education Supervisors (CID & SGOD)
OIC Public Schools District Supervisors
Public Elementary and Secondary School Heads
All Teaching and Non-Teaching Personnel
All Others Concerned

1. Pursuant to with **DepEd Order no. 28, s. 2018 (Policy and Guidelines on Oplan Kalusugan sa DepEd)** and **DepEd Order no. 41, s. 2020 (School Dental Health Care Program)**, the SGOD- Health and Nutrition Section will conduct monitoring of School clinics, school canteen, and other related OK sa DepEd Health related Programs (WinS, NDEP, GPP, ARH, SMHP and SBFP for SY 2026-2027).
2. This activity aims to ensure that all school clinics comply with national health standards, maintain functional emergency medical supplies, and provide safe healthcare services to learners and personnel.
3. For this purpose, the Division Monitoring Team for the School Clinic and other OK sa DepEd Programs shall be composed of the following personnel:

Chairperson: MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent

Co-Chairperson: MAYLANI L. GALICIA
Assistant Schools Division Superintendent

Members: NOEL G. CABALTERA - SGOD Chief
JHOMER I. ROSAL - SEPS/M&E
QUENNIE MAE R. SALCEDO - Medical Officer III
ENGIE LYNNE H. NAGRAMPA - Dentist II
SHEILA I. ALCANTARA -Nurse II
JOHANN REY I. SADANG -Nurse II
MARYLEN A. CABALTERA -Nurse II
MARLANDO LI. ANICETO - Dental Aide
SANTIAGO NINO E. OASNON JR.- Technical Assistant I



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4. The monitoring team will evaluate school clinics based on the following key areas:
Physical Facility: Cleanliness, lighting, ventilation, and a functional isolation area.
Medical Supplies: Availability of basic first-aid kits, medicines, and updated inventory logs.
Record Management: Standardized daily treatment logs, learner health cards, and referral forms.
Personnel Readiness: Training certificates of assigned clinic teachers or health personnel.
5. School Heads are advised to ensure that all clinic records are updated and ready for inspection. The monitoring tool is attached to this Memorandum for self-assessment prior to the visit.
6. The monitoring schedule per district will be as follows:
 - Central District Elementary Schools, SPED, DLMMIS and Salvacion IS - **June 23-26, 2026**
 - South District Elementary Schools, San Juan IS and Santiago IS - **June 16-19, 2026**
 - North District Elementary Schools, Cristo Rey IS, San Vicente Norte IS and Antipolo IS- **June 30, July 1-3, 2026**
 - Secondary Schools – **July 7-10, 2026**
7. Immediate and wide dissemination of this Memorandum is desired.

Maria Magnolia F. Brioso
for: **MARIA-MAGNOLIA F. BRIOSO, CESO VI**
OIG Schools Division Superintendent

Enclosure No. 1 to Division Memorandum No. _____, s. 2026



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SCHOOL CLINIC MONITORING & EVALUATION TOOL

SY _____

Name of School: _____ **District:** _____

School Head: _____ **Date of Visit** _____

Total Enrollment: _____ (Male: _____ Female: _____)

Clinic Personnel Assigned: _____

Directions: Put a check mark (✓) under the appropriate column based on actual observation and verification of documents. Provide specific notes in the Remarks column for items marked as "Not Evident."

PARAMETERS / INDICATORS	EVIDENT	NOT EVIDENT	REMARKS / FINDINGS
I. DATA BANK & RECORD MANAGEMENT			
1. Updated Daily Treatment Logbook (Learners and Personnel)			
2. Complete Learner Health Profile Forms (Baseline Height/Weight)			
3. Functional Medical/Dental Referral Forms			
4. Active First-Aid and Medicine Inventory Ledger			
II. PHYSICAL FACILITY & SANITATION STANDARDS			
1. Clean, well-lit, well-ventilated, and child-friendly room			
2. Designated patient bed with privacy curtains/screens			
3. Functional handwashing station with clean water and liquid soap			
4. Dedicated Isolation Area for symptomatic/communicable cases			
5. Color-coded garbage bins for proper healthcare waste disposal			
III. EQUIPMENT & MEDICAL SUPPLIES CHECKLIST			
1. Working diagnostic tools (thermal scanner, BP apparatus, weighing scale)			
2. Fully stocked first-aid kits (sterile gauze, bandages, antiseptic alcohol)			
3. Available over-the-counter emergency medicines			
IV. STAFFING & HUMAN RESOURCES			
1. Officially designated Clinic Teacher or assigned Division Nurse			



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2. Valid Training Certificates in Basic Life Support (BLS) / First Aid			
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OVERALL REMARKS / RECOMMENDATIONS:

Monitored by:

(Signature over Printed Name)

Position/Designation: _____

Date:

Conforme:

(Signature over Printed Name)

School Head / Principal



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