



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

DEPARTMENT OF EDUCATION  
SDO-Iriga City RECORDS SECTION



2026-05-227

May 07, 2026

**DIVISION MEMORANDUM**

NO. 224, s. 2026

**STRENGTHENING PROCUREMENT AND FINANCIAL PROCESSES: A DIALOGUE  
BETWEEN DEPED IRIGA CITY AND THE COMMISSION ON AUDIT POST RA  
12009**

To: Asst. Schools Division Superintendent  
OIC-PSDS  
School Heads (Elementary and Secondary)  
School Administrative Staff  
All Others Concerned

1. In line with the continuing implementation of Republic Act No. 12009 or the New Government Procurement Act, and following the Training-Orientation activities conducted by the Government Procurement Policy Board (GPPB), this Office shall conduct a one-day technical dialogue with Commission on Audit (COA) on May 14, 2026, at a venue to be announced later.
2. The activity aims to provide a venue for clarifying procurement documentation requirements, compliance standards, and audit expectations under RA 12009 through direct coordination with the Commission on Audit (COA). The dialogue also seeks to address recurring audit observations, strengthen internal controls, and ensure consistency between procurement implementation and audit evaluation.
3. Immediately following the dialogue session, a Technical Workshop on Procurement and Financial Documentation Checklist Preparation shall be conducted among procurement, accounting, and selected personnel. The workshop aims to formulate and harmonize standardized documentation checklists and reference tools aligned with RA 12009 requirements and COA audit standards to guide future



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procurement transactions of the Division. List of participants is attached to this memorandum.

4. To ensure a focused and productive discussion during the dialogue, all concerned participants are encouraged to submit their procurement and financial process-related questions, issues, and clarifications in advance through this link <https://tinyurl.com/5n76nhxp>. The Commission on Audit (COA) has expressed its appreciation for the advance submission of queries as this will allow their office to prepare appropriate references, guidance, and responses during the activity proper. Deadline of this questions is on Monday, May 11, 2026 at 10:00 o'clock am.

5. Immediate dissemination and strict compliance with this Memorandum are desired.

**MARIA-MAGNOLIA F. BRIOSO**

OIC, Schools Division Superintendent



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Enclosure to Division Memorandum No. 227 s. 2026

**PARTICIPANTS IN STRENGTHENING PROCUREMENT AND FINANCIAL PROCESSES: A DIALOGUE BETWEEN DEPED IRIGA CITY AND THE COMMISSION ON AUDIT POST RA 12009 ON MAY 14, 2026**

**EXECUTIVE COMMITTEE**

**MARIA-MAGNOLIA F. BRIOSO**  
OIC, Schools Division Superintendent  
Over-all Chairman

**MAYLANI L. GALICIA**  
Assistant Schools Division Superintendent  
Over-all Co-Chairman

**TECHNICAL COMMITTEES**

<b>Activity</b>	<b>In-charge</b>
<b>Activity Coordinator</b>	LAILA M. TRINIDAD
<b>Registration/ Attendance</b>	AVEDEL S. MARMOL /JHON DEMBER BADIOLA
<b>Documentation/IT</b>	JULIAN PAUL ORONAN
<b>Foods and Venue</b>	RAY ALDRIN M. SALVADORA
<b>Program /Certificate</b>	LAILA M. TRINIDAD RONNA MAE T. BAAL



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**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA**

No.	SCHOOL / OFFICE	DESIGNATION	NAME OF EMPLOYEE/S
1	SCHOOLS DIVISION OFFICE	OIC, SDS	MARIA-MAGNOLIA F. BRISO
2	SCHOOLS DIVISION OFFICE	ASDS	MAYLANI L. GALICIA
3	IRIGA CENTRAL DISTRICT	OIC-PSDS	LEOPOLDO DATO JR.
4	IRIGA SOUTH DISTRICT	OIC-PSDS	REY A. TABARANGAO
5	IRIGA NORTH DISTRICT	OIC-PSDS	NOEL L. DESQUITADO
6	SECONDARY DISTRICT	OIC-PSDS	LUDEVINA ESTHER BOLANTE
7	SCHOOLS DIVISION OFFICE	DIVISION ACCOUNTANT	SALVACION E. BERMEJO
8	SCHOOLS DIVISION OFFICE	PROCUREMENT	LAILA M. TRINIDAD
9	SCHOOLS DIVISION OFFICE	PROCUREMENT	RONNA MAE T. BAAL
10	SCHOOLS DIVISION OFFICE	ACCOUNTING	JULIE ANN H. SERAFICO
11	SCHOOLS DIVISION OFFICE	ACCOUNTING	JULYDHEL Y. MAGISTRADO
12	SCHOOLS DIVISION OFFICE	ACCOUNTING	AVEDEL S. MARMOL
13	SCHOOLS DIVISION OFFICE	ACCOUNTING	NIGEL DE LEON
14	SCHOOLS DIVISION OFFICE	ACCOUNTING	RAY ALDRIN M. SALVADORA
15	SCHOOLS DIVISION OFFICE	ACCOUNTING	JHON DEMBER BADIOLA
16	SAN ANTONIO NHS	FINANCE - IU	SUSANA C. TAPAN
17	PERPETUAL HELP NATIONAL HS	FINANCE - IU	GINA MARIA T. BERNALES
18	SAGRADA NATIONAL HIGH SCHOOL	FINANCE - IU	MICHAEL VILLAREAL
19	RNTVS	FINANCE - IU	MARIA JOY SOLINA
20	ZEFERINO ARROYO HIGH SCHOOL	FINANCE - IU	RACHEL MAE BANARIA
21	SAN ANDRES ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	JESSA A. TALAVERA
22	CAWAYAN ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	LEIN L. DE LIMA
23	SAN RAMON ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	KAREN KAY O. BAGACINA
24	IRIGA CENTRAL SCHOOL	ADMINISTRATIVE ASSISTANT III	JESSA MARIE LAGATIC
25	CRISTO REY INTEGRATED SCHOOL	ADMINISTRATIVE OFFICER II	CONRAD B. SAYSON
26	SAN PEDRO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	MARGIE B. LUCEÑA
27	STA TERESITA ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	TERESITA V. GONOWON
28	NINO JESUS ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	JANN JERSON C. TORALDE
29	IRIGA CENTRAL SCHOOL	ADMINISTRATIVE OFFICER II	GIRLIE T. PANDES
30	STA CRUZ SUR ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	CLARICAR D. SADIE
31	DON LAZARO MADARA MEMORIAL SCHOOL	ADMINISTRATIVE OFFICER II	JADE ANN B. BANCE
32	SALVACION INTEGRATED SCHOOL	ADMINISTRATIVE OFFICER II	MARY ANTONETTE G. BAGALACSA
33	SAN MIGUEL ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	HAZEL J. VARGAS
34	SAN FRANCISCO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	GINALYN D. LLORIN
35	IRIGA SOUTH CENTRAL SCHOOL	ADMINISTRATIVE ASSISTANT III	SARAH MAE CERILLO
36	SAN AGUSTIN ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	REBECCA O. MONTE
37	SAN ISIDRO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	RUNETH I. LLESIS
38	IRIGA CITY DIVISION INTEGRATED SPECIAL SCH	ADMINISTRATIVE OFFICER II	DANICA ARMELA T. ORBON
39	SAN NICOLAS ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	REGINA C. NACARIO
40	FRANCIA ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	ANNA LIZA B. BATALLA
41	LA PURISIMA ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	PENNY M. LLAGAS
42	LA ANUNCIACION ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	MECHAELA V. IBARRETA
43	SANTIAGO INTEGRATED SCHOOL	ADMINISTRATIVE OFFICER II	JAIDA MICHELLE B. COLARINA
44	LA TRINIDAD ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	MERIJANE S. QUINTERO
45	BANAO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	CLARICE JOY G. DISONO
46	STA ELENA ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	APRIL JANINE S. MORAN
47	SAN ANTONIO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	LEA S. MORAN



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48	STO NINO ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	MARYLYNN A. NACARIO
49	LA MEDALLA ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	NOREEN T. BERNALES
50	SAN JUAN INTEGRATED SCHOOL	ADMINISTRATIVE OFFICER II	JENELYN M. COLLANTES
51	SAN VICENTE SUR ELEMENTARY SCHOOL	ADMINISTRATIVE OFFICER II	LOREN V. IBARRETA
52	SAN PEDRO NATIONAL HIGH SCHOOL	ADMINISTRATIVE OFFICER II	JESSABEL N. ASTROLAVIO
53	STA. MARIA HS	ADMINISTRATIVE OFFICER II	JAKE T. BARRA
54	SAN AGUSTIN SHS	ADMINISTRATIVE OFFICER II	HAZEL C. VELASCO
55	COA	COA	
56	COA	COA	
57	COA	COA	
58	COA	COA	
59	COA	COA	
60	COA	COA	



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