



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

No. 2026-05-219

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

4 May 2026

DIVISION MEMORANDUM

No. 219, s. 2026

CONSTITUTION OF THE DIVISION REVIEW COMMITTEE FOR PROJECT AND ACTIVITY PROPOSALS

To: Assistant Schools Division Superintendent
Chiefs ES, CID & SGOD
Education Program Supervisors
Section and Unit Heads
All Others Concerned

1. To ensure that all educational initiatives, interventions, and school-based programs are aligned with the Department of Education's strategic goals and quality standards, the Schools Division Office of Iriga City hereby formalizes the review process for Project Proposals and Activity Proposals. This mechanism aims to verify the technical accuracy, financial viability, and expected outcomes of submitted documents before final approval.

2. The following personnel are designated as members of the Review Committee to evaluate submissions based on the Revised Project/Activity Template:

- | | |
|----------------|---|
| Chairperson | Maylani L. Galicia - ASDS |
| Co-Chairperson | Jerson V. Toralde - Chief ES, CID
Noel G. Cabaltera - Chief ES, SGOD |
| Members | Ma. Genoviva N. Quiaño - EPS, SGOD
Belen B. Pili - EPS, CID
Jhomer I. Rosal - SEPS, SMME
Lourdes B. Azcarraga - Budget Officer
Laraine O. Fenis - Planning Officer
Shena A. Ampongan - Records Officer (Documentation) |

3. Agenda of the meeting will focus on the review of the prescribed Project and Activity Proposal template, including alignment with the official budget template and identified funding sources, as well as the review of monitoring and evaluation processes and tools.

4. Likewise, the newly constituted committee are directed to attend the Review Conference on May 4, 2026, from 3:00 PM to be held at the SDO Conference Hall in Iriga City.

5. Immediate and wide dissemination of this Memorandum is desired.

MARIA-MAGNOLIA F. BRIOSO
Schools Division Superintendent



IRIGA SPRINGS

Sa Sembisang Tapat at Maagap, Edukasyon ang Dekalidad!

Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph