



ANNUAL PROCUREMENT PLAN FOR FY 2025

INDICATIVE

FINAL

UPDATED [Version No. ___]

PROCUREMENT PROJECT DETAILS						PROJECT TIMELINE (MM/YYYY)		FUNDING DETAILS		PROCUREMENT STRATEGY OR TOOLS	REMARKS [Other relevant descriptions of the procurement project, if applicable]
Project Title	End-User or Implementing Unit	General Description of the project	Mode of Procurement	To be covered by an Early Procurement Activity? (Yes/No)	Criteria for Bid Evaluation (including Sustainability and Domestic Preference)	Start of Procurement Activity	End of Procurement Activity	Source of Fund	Estimated Budget / Approved Budget for the Contract (PHP)		
Column 1	Column 2	Column 3	Column 4	Column 5	Column 6	Column 7	Column 8	Column 9	Column 10	Column 11	Column 12
General Requirements											
Orientation in DRMM Modules to School DRRM Coordinators and School Heads	SGOD-DRRM	Capacity Building on BLS to School DRRM Coordinators and School Heads (food and venue)	Small Value Procurement	No	LCRB	03/2025	03/2025	DPRP FUND	208,000.00	LIFE CYCLE COST ANALYSIS	
Orientation in DRMM Modules to School DRRM Coordinators and School Heads	SGOD-DRRM	Capacity Building on BLS to Non-Teaching personnel (food and venue)	Small Value Procurement	No	LCRB	06/2025	06/2025	DPRP FUND	180,000.00	LIFE CYCLE COST ANALYSIS	
MEALS AND VENUE	HRDS	HUMAN RESOURCE DEVELOPMENT MEALS AND VENUE	Small Value Procurement	No	LCRB	03/2025	03/2025	HRD FUND	252,000.00	LIFE CYCLE COST ANALYSIS	
MEALS AND VENUE	HRDS	HUMAN RESOURCE DEVELOPMENT MEALS AND VENUE	Small Value Procurement	No	LCRB	06/2025	06/2025	HRD FUND	271,800.00	LIFE CYCLE COST ANALYSIS	
MEALS AND VENUE	HRDS	HUMAN RESOURCE DEVELOPMENT MEALS AND VENUE	Small Value Procurement	No	LCRB	08/2025	08/2025	HRD FUND	1,000,000.00	LIFE CYCLE COST ANALYSIS	
MEALS AND VENUE	HRDS	HUMAN RESOURCE DEVELOPMENT MEALS AND VENUE	Small Value Procurement	No	LCRB	10/2025	10/2025	HRD FUND	360,000.00	LIFE CYCLE COST ANALYSIS	
MEALS AND VENUE	HRDS	HUMAN RESOURCE DEVELOPMENT MEALS AND VENUE	Small Value Procurement	No	LCRB	11/2025	11/2025	HRD FUND	240,000.00	LIFE CYCLE COST ANALYSIS	
LEADER'S CONVERGENCE CAMP PH 2025	YFP	LEADER'S CONVERGENCE CAMP PH 2025 MEALS	Small Value Procurement	No	LCRB	01/2025	01/2025	LSP 2024	136,000.00	LIFE CYCLE COST ANALYSIS	
DIVISION FEDERATION SUPREME ELEMENTARY AND SECONDARY LEARNER GOVERNMENT ELECTION FOR SY 2025-2026	YFP	DIVISION FEDERATION SUPREME ELEMENTARY AND SECONDARY LEARNER GOVERNMENT ELECTION FOR SY 2025-2026 (MEALS)	Small Value Procurement	No	LCRB	01/2025	01/2025	LSP 2024	12,500.00	LIFE CYCLE COST ANALYSIS	
RECOGNITION OF OUTSTANDING SELG & SSLG STUDENTS 2025	YFP	RECOGNITION OF OUTSTANDING SELG & SSLG STUDENTS 2025 (MEALS)	Small Value Procurement	No	LCRB	01/2025	01/2025	LSP 2024	12,500.00	LIFE CYCLE COST ANALYSIS	
CAPACITY AND TEAM BUILDING ACTIVITY FOR YOUNG ASPIRING LEADERS YOLA: YOUNG LEADERS IN ACTION	YFP	CAPACITY AND TEAM BUILDING ACTIVITY FOR YOUNG ASPIRING LEADERS YOLA: YOUNG LEADERS IN ACTION (MEALS)	Small Value Procurement	No	LCRB	01/2025	01/2025	LSP 2024	35,200.00	LIFE CYCLE COST ANALYSIS	
2025 DIVISION BRIGADA ESKWELA KICK-OFF CEREMONY	SGOD-BPLP	2025 DIVISION BRIGADA ESKWELA KICK-OFF CEREMONY (SUPPLIES AND MATERIALS)	Small Value Procurement	No	LCRB	07/2025	07/2025	LSP 2024	20,950.00	LIFE CYCLE COST ANALYSIS	
2025 DIVISION PARENTS-TEACHERS ASSOCIATION (PTA) FORUM AND ELECTION OF THE NEW SET OF FEDERATION PTA OFFICERS FOR SY 2025-2026	SGOD-BPLP	2025 DIVISION PARENTS-TEACHERS ASSOCIATION (PTA) FORUM AND ELECTION OF THE NEW SET OF FEDERATION PTA OFFICERS FOR SY 2025-2026 (MEALS, SUPPLIES AND MATERIALS)	Small Value Procurement	No	LCRB	08/2025	08/2025	BPLP FUND	35,700.00	LIFE CYCLE COST ANALYSIS	
2025 DIVISION STAKEHOLDER'S APPRECIATION PROGRAM (DSAP)	SGOD-BPLP	2025 DIVISION STAKEHOLDER'S APPRECIATION PROGRAM (DSAP) (MEALS, VENUE AND MATERIALS)	Small Value Procurement	No	LCRB	10/2025	10/2025	BPLP FUND	69,050.00	LIFE CYCLE COST ANALYSIS	
SEMINAR WORKSHOP ON PROPERTY INVENTORY	SUPPLY OFFICE	SEMINAR WORKSHOP ON PROPERTY INVENTORY (MEALS)	Small Value Procurement	No	LCRB	01/2025	04/2025	MOOE	15,000.00	LIFE CYCLE COST ANALYSIS	
COORDINATION MEETING WITH PROPERTY CUSTODIANS	SUPPLY OFFICE	COORDINATION MEETING WITH PROPERTY CUSTODIANS (MEALS 1ST QUARTER)	Small Value Procurement	NO	LCRB	03/2025	03/2025	MOOE	3,000.00	LIFE CYCLE COST ANALYSIS	
COORDINATION MEETING WITH PROPERTY CUSTODIANS	SUPPLY OFFICE	COORDINATION MEETING WITH PROPERTY CUSTODIANS (MEALS 3rd QUARTER)	Small Value Procurement	NO	LCRB	09/2025	09/2025	MOOE	3,000.00	LIFE CYCLE COST ANALYSIS	
SDD IRIGA ONRA (OUTSTANDING, NOTABLE AND REMARKABLE ACHIEVEMENTS OF EMPLOYEES)	OSDS	SDD IRIGA ONRA (OUTSTANDING, NOTABLE AND REMARKABLE ACHIEVEMENTS OF EMPLOYEES) MEALS AND VENUE	Small Value Procurement	No	LCRB	10/2025	10/2025	GMS	200,000.00	LIFE CYCLE COST ANALYSIS	
NATIONAL AND WORLS TEACHER'S DAY CELEBRATION	OSDS	NATIONAL AND WORLS TEACHER'S DAY CELEBRATION (MEALS AND VENUE)	Small Value Procurement	NO	LCRB	08/2025	08/2025	GMS	350,000.00	LIFE CYCLE COST ANALYSIS	
DIVISION MANAGEMENT COMMITTEE MEETING	OSDS	DIVISION MANAGEMENT COMMITTEE MEETING (MEALS AND VENUE)	Small Value Procurement	No	LCRB	01/2025	01/2025	GMS	290,000.00	LIFE CYCLE COST ANALYSIS	


PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT	OSDS	PROGRAM IMPLEMENTATION REVIEW AND PERFORMANCE ASSESSMENT (MEALS AND VENUE)	Small Value Procurement	No	LCRB	01/2025	01/2025	GMS	84,000.00	LIFE CYCLE COST ANALYSIS	
GENDER AND DEVELOPMENT	OSDS	GENDER AND DEVELOPMENT (MEALS AND VENUE)	Small Value Procurement	No	LCRB	05/2025	05/2025	GAD FUND	300,000.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF ACCOUNTABLE FORMS	OSDS	PROCUREMENT OF ACCOUNTABLE FORMS FOR CASHIER'S OFFICE	DIRECT ACQUISITION	No	LCRB	02/2025	02/2025	MOOE	15,000.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF FUEL, OIL AND LUBRICANTS	OSDS	PROCUREMENT OF FUEL, OIL AND LUBRICANTS OF SDO IRIGA CITY	Small Value Procurement	No	LCRB	01/2025	12/2025	MOOE	140,000.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF OFFICE EQUIPMENT - SEMI - EXPANDABLE	OSDS	PROCUREMENT OF OFFICE EQUIPMENT -SEMI -EXPANDABLE	Small Value Procurement	No	LCRB	05/2025	10/2025	MOOE	449,883.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF ICT EQUIPMENT SEMI-EXPANDABLE	OSDS	PROCUREMENT OF ICT EQUIPMENT SEMI-EXPANDABLE (ICT OFFICE)	Small Value Procurement	No	LCRB	09/2025	09/2025	MOOE	9,860.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF FURNITURE AND FIXTURE	OSDS	PROCUREMENT OF FURNITURE AND FIXTURE-SEMI EXPANDABLE	Small Value Procurement	No	LCRB	08/2025	08/2025	MOOE	149,156.00	LIFE CYCLE COST ANALYSIS	
PROCUREMENT OF DRINKING WATER	OSDS	DRINKING WATER FOR SDO IRIGA CITY OFFICES	Small Value Procurement	No	LCRB	01/2025	12/2025	MOOE	16,500.00	LIFE CYCLE COST ANALYSIS	
PARTS / MATERIALS FOR THE REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT	OSDS	PARTS / MATERIALS FOR THE REPAIR AND MAINTENANCE OF OFFICE EQUIPMENT	Small Value Procurement	No	LCRB	03/2025	03/2025	MOOE	5,150.00	LIFE CYCLE COST ANALYSIS	
PARTS / MATERIALS FOR THE REPAIR AND MAINTENANCE OF MOTOR VEHICLES	OSDS	PARTS / MATERIALS FOR THE REPAIR AND MAINTENANCE OF MOTOR VEHICLES	Small Value Procurement	No	LCRB	06/2025	08/2025	MOOE	187,777.00	LIFE CYCLE COST ANALYSIS	
CAPABILITY TRAINING WORKSHOP ON GENDER MAINSTREAMING EVALUATION FRAMEWORK (GMEF)	GAD	CAPABILITY TRAINING WORKSHOP ON GENDER MAINSTREAMING EVALUATION FRAMEWORK (GMEF) MEALS	Small Value Procurement	No	LCRB	11/2025	11/2025	MOOE	276,000.00	LIFE CYCLE COST ANALYSIS	
PROVISION OF MATHEMATICAL LEARNING RESOURCES	MIR	PROVISION OF MATHEMATICAL LEARNING RESOURCES (MATERIALS)	Small Value Procurement	No	LCRB	05/2025	05/2025	MOOE	800,000.00	LIFE CYCLE COST ANALYSIS	
Miscellaneous items (for Direct Acquisition only) Sec 32.2 of RA No. 12009											
N/A											
Common Use Supplies and Equipment (CSE) to be purchased from PS-DBM (kindly indicate the summary/total amounts only)											
N/A											

Total Amount of Estimated Budget : 6,108,026.00
Total Amount of CSEs to be purchased from PS-DBM: -
Total Amount of Estimated Budget: 6,108,026.00


Prepared by:


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Signature over Printed Name
Administrative Officer IV
Bids and Awards Committee Secretariat
Date: 25 JAN 2026

Recommended by:
By the Authority of the Bids and Awards Committee:


MAYLANI L. GALICIA
Signature over Printed Name
Assistant Schools Division Superintendent
Bids and Awards Committee Chairperson
Date: 26 JAN 2026

Approved by:


MARIA-MAGNOLIA F. BRIOSO, CESO VI
Signature over: Printed Name
OIC, Schools Division Superintendent
Head of the Procuring Entity
Date: 26 JAN 2026