



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION
RECEIVED
13 OCT 2025

CTRL No.: 2025-10-389

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Office of the Schools Division Superintendent

October 13, 2025

DIVISION MEMORANDUM

No. 87, s. 2025

SCHOOL HEADS INDUCTION PROGRAM (SHIP)

To: Assistant Schools Division Superintendent
Chiefs ES, CID & SGOD
OIC-Public Schools District Supervisors
School Principals
Head Teachers
Teacher-In-Charge
All Others Concerned

1. As provided by the provisions of Republic Act 9155 or the Governance of Basic Education Act of 2001, school heads are classified as either Teacher-in-Charge, Head Teacher, or Principal, who are stewards of learning and managing supervisors of the schools. Hence, to ensure the quality of school leadership among the school heads, particularly the newly promoted, a 3-day Training shall be conducted focusing on the different domains of the National Adoption of the Philippine Professional Standards for School Heads (PPSSH) on October 22-24, 2025, at the Event Hall of Asog County Hotel, Iriga City.
2. The activity aims to:
 - a. Understand their role as school leaders;
 - b. Discuss the strategic plan aligned with the goals of the PPSSH;
 - c. Explain reflective practices for continuous improvement in teaching and leadership through evaluation along the indicators of PPSSH;
 - d. Demonstrate effective leadership and management skills;
 - e. Engage in reflective leadership practices, both personal and professional.
3. The participants in this activity are the newly promoted School Principals, Head Teachers, and Teacher-In-Charge. The list of participants is found in Enclosure 2 of this memorandum.
4. The Division Staff Orientation Workshop (DSOW) for the identified Resource Persons/Facilitators shall be conducted on **October 14 & 16, 2025, 9:00 am** at the new SDO Conference Room. The list of the Resource Persons/Facilitators and PMT is found in Enclosure 1 of this memorandum.



**IRIGA
SPRINGS**

Sa Serbisyang Tapat at Maagap,
Edukasyon ay Dekalidad!



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

5. No registration fee shall be collected; the meals, supplies, and other materials shall be charged against the HRD Continuing Fund.
6. For queries about the activity, please see or message the NEAP Focal or the HRDS EPS II in their respective messengers or contact numbers.
7. For information, guidance, and compliance.

For 
MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent 

Encls.: As stated

To be indicated in the Perpetual Index under the following subjects:

INDUCTION PROGRAM

SCHOOL HEADS

TEACHER-IN-CHARGE



**IRIGA
SPRINGS**

*Sa Serbisyo ng Tapat at Mangagap,
Edukasyon ang Dekalidad!*



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Enclosure No. 1 to Division Memorandum No. 327 s. 2025

EXECUTIVE COMMITTEE

MARIA-MAGNOLIA F. BRIOSO, CESO VI
OIC-Schools Division Superintendent
Chairman, Executive Committee

MAYLANI L. GALICIA
Assistant Schools Division Superintendent
Vice-Chairman, Executive Committee

NOEL G. CABALTERA
Chief, SGOD, Member

JERSON V. TORALDE
Chief, CID, Member

PROGRAM MANAGEMENT TEAM

MA. GENOVIVA N. QUIAÑO
NEAP Focal Person

ROMMEL C. VELASCO
OIC, SEPS/HT
Documenter

JHOMER I. ROSAL
SEPS
Monitoring & Evaluation

SHARON C. SALDO
EPS II
Program & Certificates

IRIS JOY R. CABALTEA
Technical Asst. – SSD
Committee on Attendance

RESOURCE PERSONS/FACILITATORS

DOMAIN 1	DOMAIN 2	DOMAIN 3	DOMAIN 4	DOMAIN 5
Leopoldo R. Dato, Jr.	Maricel L. Intia	Juliet M. Flores	Salvacion B. Felices	Rey M. Bueno
Jhomer I. Rosal	Ludevina Ester D. Bolante	Rey A. Tabarangao	Virgilio S. Puso	Jonjon R. Monte
Noel L. Desquitado	Maribel C. Vargas	Pedro N. Morada	Dennis Demanarig	Elena M. Loquias
Ma. Genoviva N. Quiano	Pedro N. Morada		Sharon C. Saldo	Ricky B. Sergio



**IRIGA
SPRINGS**

Sa Serbisyang Tapat at Mangagap,
Edukasyon ang Dekalidad!



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Enclosure No. 2 to Division Memorandum No. 387 s. 2025

LIST OF PARTICIPANTS

NAME	POSITION / DESIGNATION	SEX		SCHOOL
		Male	Female	
1. AMPONGAN, MAY R.	Principal I		√	SAES
2. ARRABE, DANTE	Head Teacher I	√		CRIS
3. BARROGA, RODRIGO, JR. C.	Head Teacher III	√		SJES
4. CAMILA, ATHINA L.	Head Teacher III		√	RNTVS
5. CEGUERA, MYLA	Head Teacher III		√	ZAHS
6. CORPORAL, MILANY V.	Head Teacher		√	SCNES
7. DELOS SANTOS, CINDY D.	Principal I		√	BES
8. EBRON, MEDALYNE S.	Principal I		√	SCSES
9. EBRON, RYAN	Head Teacher III	√		LAES
10. GAMBAL, JOHN KHEVIN	Head Teacher III	√		SVNES
11. HERMOSO, HUBERTO	Head Teacher I	√		SMHS
12. IBARRETA, DINDO ZOILO	Principal I		√	SES
13. LAVISTE, SHENNA C.	Principal I		√	STES
14. LOQUIAS, ELENA M.	Principal I		√	CRIS
15. LUCENA, MARITES	Head Teacher I		√	RNTVS
16. MALAPO, HERNAN N.	Principal 1	√		TES
17. MAGISTRADO, MELVIN	Head Teacher III	√		SPNHS
18. NAGRAMPA, LUNINGNING	Head Teacher III		√	SVSES
19. NAGRAMPA, NESTOR	Teacher III/TIC	√		SIES
20. ORBON, BENJIE L	Principal I	√		CES
21. ORBON, JOHN MOSES	Teacher III/TIC	√		SRFES
22. ROMAN, AMY	Head Teacher II		√	SFNHS
23. SARMIENTO, LEO B.	Principal I	√		SPES
24. SEGUI, GLENDA	Head Teacher III		√	LTES
25. SIRIOS, JANICE D.	Teacher III/TIC	√		SAES
26. STO. DOMINGO, MARC ANTHONY	Head Teacher III	√		TES
27. TABAYAG, LORELYN	Head Teacher		√	RNTVS
28. VARGAS, ALMA O.	Head Teacher III		√	SRES
29. VELASCO, ROMMEL	Head Teacher I	√		RNTVS
30. VILLAREAL, JAYPEE	Head Teacher III	√		AES
31. VISTA, ANTHONY	Principal 1	√		SPES



**IRIGA
SPRINGS**

Sa Serbisyo ng Tapat at Maagap,
Edukasyon ng Dekalidad!



Sto. Domingo, Lungsod Iriga
iriga.city@deped.gov.ph