



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)

DEPARTMENT OF EDUCATION
SDO-Iriga City RECORDS SECTION
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TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

July 7, 2025

DIVISION MEMORANDUM

No. 228, s. 2025

**DIVISION ORIENTATION ON THE UTILIZATION OF INDIVIDUALIZED
EDUCATION PLAN FOR LEARNERS WITH DISABILITIES**

To: Assistant Schools Division Superintendent
Chiefs, CID and SGOD
Education Program Supervisors
Education Program Specialists
Division SNED Focal Person
Elementary School Heads
Early Grade Teachers
SNED Teachers
All Other Concerned

1. Pursuant to **RM No. 505, s. 2025 re: Utilization of the Contextualized Individualized Education Plan (IEP) for Non-Graded and Graded Learners with Disabilities in Region V**, which mandates the utilization of contextualized IEPs for both graded and non-graded learners with disabilities in Region V. This office announces the conduct of Division Orientation on the Utilization of Individualized Education Plan for Learners with Disabilities on **July 29-30, 2025** on the venue to be announced later.
2. This orientation is designed to ensure consistent and effective implementation of the guidelines in the development of the Individualized Education Plan for learners with disabilities within the division.
3. Enclosed in this memorandum are the matrix of activities and the list of participants who will attend this division orientation.
4. Immediate dissemination of and compliance to this Memorandum are hereby enjoined.

MAYLANI L. GALICIA
Assistant Schools Division Superintendent



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Enclosure No. 1 to the Division Memorandum No. 228 s. 2025

**DIVISION ORIENTATION ON THE UTILIZATION OF INDIVIDUALIZED
EDUCATION PLAN FOR LEARNERS WITH DISABILITIES**

MATRIX OF ACTIVITY

July 29-30, 2025, 2025

Day 1 – July 29, 2025

Time	Topics	Speaker
7:30 – 8:00	Registration of Participants	
8:00 – 8:30	Opening Program Pambansang Awit Prayer Bicol Regional March SDO Hymn	
8:30 – 10:00	Opening Remarks Presentation of Participants Message	MAYLANI L. GALICIA Asst. Schools Division Superintendent Jessa R. Oliva SPET-III, Chairman Committee on Registration OIC-Schools Division Superintendent
10:00 – 10:30	Orientation of the Training	Nodel A. Turiano Division SNED Focal Person
10:30 – 12:00	Overview of Regional Memorandum No. 505 s. 2025 Utilization of Contextualized Individualized Education Plans (IEPs) for Learners with Disabilities	Nodel A. Turiano Division SNED Focal Person
12:00 – 1:00	Lunch Break	
1:00 – 2:00	Guidelines in filling out IEP Template for Non-Graded Learners Terminologies used in Special Education and its definition	Maricel M. Sabio
2:00 – 3:00	Use of Assessment (Formal Assessment, mMFAT Result, ECCD Checklist) in the Development of IEP	Wendy P. Buena
3:00 – 4:00	Development of Annual Goal, quarterly goals and objectives	Jons Jacob B. Turiano
4:00 – 5:00	Composition of an IEP Team	Jessa R. Oliva
5:00	Clearing House	



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Day 2 - July 30, 2025

Time	Topics	Speaker
7:30 – 8:00	Registration of Participants	
8:00 – 8:30	MOL	
8:30 – 9:30	IEP for Graded	Maricel M. Sablo
9:30 – 12:00	Effective Instructional Strategies and Accommodations within the Classroom Setting	Nodel A. Turiano
12:00 – 1:00	Lunch Break	
1:00 – 3:00	Workshop on the Utilization of IEP for Learners with <i>Difficulty/Disability</i>	Wendy P. Buena
3:00 – 4:00	Presentation and Critiquing of Output	
4:00 – 5:00	Closing Program	
	Nationalistic Song Impression	
	Challenge	
		OIC-Schools Division Superintendent
	Acceptance	
	Distribution of Certificates	
		OIC-Schools Division Superintendent
	Closing Remarks	Nodel A. Turiano Division SNED Focal Person



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Enclosure No. 2 to the Division Memorandum No. 228 s. 2025

**DIVISION ORIENTATION ON THE UTILIZATION OF INDIVIDUALIZED
EDUCATION PLAN FOR LEARNERS WITH DISABILITIES**

LIST OF PARTICIPANTS

NAME OF PARTICIPANTS	POSITION - SCHOOL
	OIC-Schools Division Superintendent
Maylani L. Galicia	Asst. Schools Division Superintendent
Jerson V. Toralde	Chief CID
Noel G. Cabaltera	Chief SGOD
Nodel A. Turiano	Division SPED Coordinator
CENTRAL DISTRICT	
Karen A. Belonio	Iriga Central School
Caryl H. Ramilo	Iriga Central School
Grace D Nueva	Iriga Central School
Pina B. Candido	Iriga Central School
Jean C. Luceña	Don Lazaro Madara Memorial School
Leila A. Turiano	Don Lazaro Madara Memorial School
Diana Rose P. Inocentes	Iriga City Division Integrated Special School
Giovanni C. Barela	Iriga City Division Integrated Special School
Maria Theresa A. Labro	Francia ES
Luz E. Nacario	Francia ES
Ivy B. Dacara	San Jose ES
Kathrine A. Vargas	San Jose ES
Nieves C. Malco	Salvacion IS
Ma. Theresa R. Barra	Salvacion IS
Maricel I. Llanes	Salvacion IS
Maricel O. Bucol	San Agustin ES
Elyssa Danica T. Leonor	San Agustin ES
Shiela R. Ibarrientos	San Francisco ES
Raquel T. Cabañes	San Francisco ES
Glicybel N. Taduran	San Isidro ES
Gina C. Somobay	San Isidro ES
Maricar M. Gascon	San Miguel ES
Sofia A. Baile	San Miguel ES
Jo-Marelen C. Nagrampa	San Nicolas ES
Aileen E. Sayson	San Nicolas ES
Julie J. Blanco	San Nicolas ES
Lilia R. Pioquinto	Sta. Cruz Sur ES
Loreta R. Aguilar	Sta. Cruz Sur ES
NORTH DISTRICT	
Ria A. Barason	Iriga North Central School
May T. Carillo	Iriga North Central School
Gemma B. Maninang	Iriga North Central School
Gemma H. Ibarrientos	San Andres ES
Mylen C. Llagas	Antipolo IS
Angel T. Pusa	Antipolo IS



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TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Gemma E. Casyao	San Ramon ES
Dina C. De Lima	San Vicente Norte ES
Marcia V. Calleja	Sta. Cruz Norte ES
Junah M. Relos	Sta. Isabel ES
Irina C. Bendaña	Sta. Isabel ES
Janine C. Tagum	Cawayan ES
Sunshine D. Barrameda	Cawayan ES
Cherielene M. Noora	Cristo Rey IS
Mediyn T. Barbonio	Cristo Rey IS
Joy B. Fulgueras	San Rafael ES
Sharon I. Tabayag	San Rafael ES
Catherine A. Samson	Niño Jesus ES
Anita V. Iraola	Sagrada ES
Eva T. Antang	Sagrada ES
Princess L. Gonowon	San Pedro ES
Jessah T. Taturan	San Pedro ES
Josephine B. Fajardo	Sta. Teresita ES
Lea N. Caganda	Tubigan ES
SOUTH DISTRICT	
Carmelita R. Nagrampa	Iriga South Central School
Emilio B. Cabañes	Iriga South Central School
Elena A. Cortez	Iriga South Central School
Clarissa C. Tibi	Iriga South Central School
Lydia C. Molina	Tiriktirikan ES
Annabelle B. Albaño	La Anunciacion ES
Laila A. Soreia	La Trinidad ES
Adelfa A. Felices	San Vicente Sur ES
Manelyn N. Monte	San Vicente Sur ES
Maria Elena T. De Villa	San Vicente Sur ES
Bella T. Alvaro	Sta. Elena ES
Pura D. Castro	Banao ES
Grace M. Ibarreta	La Medalla ES
Jhen A. Olivares	La Purisima ES
Monica S. Infante	La Purisima ES
Gemma V. Pante	San Antonio ES
Rachel Ann I. Tanay	San Antonio ES
Niña L. Iraola	San Juan IS
Gloria O. Legardo	San Juan IS
Maria Esther V. Serdeño	San Juan IS
Maryllor B. Lizardo	Santiago IS
Helen B. Navales	Santiago IS
Maria Georgette S. Bayos	Santiago IS
Maria Delia A. Alanis	Sto. Niño ES
Resie L. Gaspi	Sto. Niño ES
TWG/SPEAKER	
Maricel M. Sabio	TWG/Speaker
Jons Jacob B. Turiano	TWG/Speaker
Wendy B. Buena	TWG/Speaker
Jessa R. Oliva	TWG/Speaker