

Republic of the Philippines
Department of Education, Schools Division Office, Iriga City
Request for Publication of Vacant Positions

To: CIVIL SERVICE COMMISSION (CSC)

We hereby request the publication of the following vacant positions, which are authorized to be filled, at the Department of Education, Schools Division Office, Iriga City in the CSC website:


MARIA LOURDES B. BAYTA
HRMO

Date: November 10, 2022

No.	Position Title (Parenthetical Title, if applicable)	Plantilla Item No.	Salary/ Job/ Pay Grade	Monthly Salary	Qualification Standards					Place of Assignment
					Education	Training	Experiences	Eligibility	Competency (if applicable)	
1	Education Program Specialist II	OSEC-DECSB- EPS2-390095-2014	16	38,150.00	Bachelor's degree in Education or its Equivalent	4 hours of relevant training	2 years experience in education, research, development, implementation or other relevant experience	RA 1080 Career Service (Professional) Appropriate Eligibility for Second Level Position		SDO, Iriga City
2	Head Teacher III	OSEC-DECSB- HTEACH3-391062-1998	16	38,150.00	Bachelor's degree in Elementary Education or Bachelor's degree with 18 professional education units	24 hours of relevant training	HT for 2 years; or TIC for 2 years; or Teacher for 5 years	RA 1080 (Teacher)		Elementary School, SDO Iriga City
3	Head Teacher II	OSEC-DECSB- HTEACH2-390370-1998	15	35,097.00	Bachelor's degree in Elementary Education or Bachelor's degree with 18 professional education units	24 hours of relevant training	HT for 1 year; or TIC for 1 year; or Teacher for 4 years	RA 1080 (Teacher)		Elementary School, SDO Iriga City

Interested and qualified applicants should signify their interest in writing. Attach the following documents to the application letter and submit to the address below not later than November 21, 2022

1. Fully accomplished Personal Data Sheet (PDS) with recent passport-sized picture (CS Form No. 212, Revised 2017) which can be downloaded at www.csc.gov.ph;
2. Photocopy of Transcript of Records.
3. Photocopy of previous Appointment/Service Record
4. Photocopy of Certificate of Eligibility/rating/license; Certificate of Good Standing; and
5. Performance rating in the last rating period (if applicable);

QUALIFIED APPLICANTS are advised to hand in their application to:

OFFICE OF THE SCHOOLS DIVISION SUPERINTENDENT
Attention: Personnel & Records Unit
DepEd, Schools Division Office, Iriga City

This agency upholds Equal Employment Opportunity Principle: "that this shall be no discrimination in selection of employees on account of age, school, gender, civil status, disability, religion, ethnicity, social status, income class, paternity and filiation, political affiliation or other similar factors/personal circumstances which run counter to the principles of merit, fitness for the job and equal opportunity."

APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED.