



Republic of the Philippines  
**Department of Education**  
REGION V - BICOL



**MEMORANDUM**

To : Schools Division Superintendents of Albay, Camarines Norte, Camarines Sur, Sorsogon, Iriga City, Naga City, Ligao City, Legazpi City, Sorsogon City, and Tabaco City

From :   
**GILBERT T. SADSAD**  
Regional Director

Subject : **VALIDATION AND PROVISION OF TECHNICAL ASSISTANCE TO SCHOOLS DIVISION OFFICES AND SCHOOLS ON THE SCHOOL GOVERNING COUNCIL (SGC) FUNCTIONALITY ASSESSMENT TOOL**

Date : November 14, 2022



1. Relative to DepEd Memorandum – OUHROD-2022-0090 *re: School Governing Council (SGC) Functionality Tool for Secondary Schools*, DepEd Regional Office V, through the Field Technical Assistance Division (FTAD) scheduled a five-day validation and provision of Technical Assistance to Schools Division Offices and Schools on November 21, 22 and 25, 2022 in the mainland Schools Division Offices only.

2. Listed below is the composite team with the Assistant Regional Director, Chief of The Field Technical Assistance Division (FTAD), Education Program Supervisors, and Senior Education Program Specialist, namely;

RONELO AL K. FIRMO	- Chairman
EVANGELINE A. SACULO	- Member
JOY C. CHAVEZ	- Member
CASIANO B. PERDIGONES, JR.	- Member
TERESA T. BUASAN	- Member



Regional Center Site, Rawis, Legazpi City 4500

☎ 0917 178 1288

✉ [region5@deped.gov.ph](mailto:region5@deped.gov.ph)



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3. The Division School-Based Management Coordinators are requested to provide assistance to the regional validating team following the schedule below:

SDO/OFFICE	DATE OF VALIDATION	IN-CHARGE
ALBAY	November 21, 2022	Teresa T. Buasan
Legazpi		
Tabaco	November 22, 2022	Teresa T. Buasan
Ligao		
Cam Norte	November 21, 2022	Joy C. Chavez
Naga City	November 22, 2022	
Sorsogon	November 21, 2022	Casiano B. Perdigones, Jr.
Sorsogon Province	November 22, 2022	
Cam. Sur	November 25, 2022	
Iriga City		

*Note: The Assistant Regional Director and the Chief of FTAD may choose any of the following schedule depending on their availability.*

4. Travel, Polo Shirt (SBM/SGC Advocacy) for the regional and division composite teams, and other incidental expenses of the validating shall be charged against local funds subject to accounting and auditing procedures.
5. For information, guidance, and compliance of all concerned.

FTAD/cbp/eas  
11/14/2022

Nobyembre 21, 2022

Para sa:

Nanunuparaang Kawaksing Tagapamanihalaang Pansangay  
Punong Superbisor sa Edukasyon, Sangay ng Pamamahala at  
Pagpapalakad ng Paaralan at Sangay sa Pagsaakatuparan ng Kurikulum  
Mga Punongguro at Pinuno (Elementarya at Sekundarya)  
Iba pang Kinauukulan

Para sa inyong impormasyon, patnubay at pagtalima.

**DANILO E. DESPI**

Tagapamanihalaang Pansangay ng mga Paaralan



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region5@deped.gov.ph