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Republic of the Philippines
Department of Education
Region V (Bicol)
SCHOOLS DIVISION OFFICE OF IRIGA CITY

MEMORANDUM

TO: OIC- Asst. Schools Division Superintendent
Chief Education Supervisor, Curriculum Implementation Division
Education Program Supervisors
OIC-Public Schools District Supervisors
School Heads
All Concerned

FROM: DANILO E. DESPI
Schools Division Superintendent

SUBJECT: Guidelines on Lesson Preparation and Utilization of Learning Resources in the Implementation of Face-to-Face Learning

Date: October 18, 2022

Consistent with the provisions of DO 42, s. 2016 (Policy Guidelines on Daily Lesson Preparation for the K to 12 Basic Education Program) and DO 17, s. 2022 (Guidelines on the Progressive Expansion of Face-to-Face Classes), this office sets guidelines on the utilization of the Region's/Division's contextualized teaching materials to implement face-to-face instruction.

These guidelines aim to assist teachers and school heads in making instructional decisions, especially on lesson planning:

1. For implementing full face-to-face instruction, teachers may use the Daily Lesson Plan (DLP) of the Daily Lesson Log (DLL) as recommended in DO 42, s. 2022. Moreover, teachers may continue to use the Region V Prototype Daily Lesson Plans which were developed and made accessible prior to the pandemic as long as these plans are consistent with the Most Essential Learning Competencies (MELCs) and in order for teachers to concentrate on teaching rather than writing.
2. Class Programs/Intermediate Plans shall be adjusted for 5 days in-person classes.
3. Classroom assessment shall follow DO 8, s. 2015 or the Policy Guidelines on Classroom Assessment for the K to 12 Basic Education Program.
4. Formative assessments shall be regularly conducted by the teachers.



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5. Locally-developed learning resources in print (scripts, Learning Activity Sheets, worksheets, Quick Study Notes, etc.) and non-print formats (podcasts, e-books, TV-based/video lessons) should be continuously used as deemed appropriate.
6. Queries/Inquiries regarding the locally-developed learning resources may be directed to the Division LRMS or the Regional LRMS through lrmids.rov@deped.gov.ph

For immediate dissemination.

References:

DepEd Order No. 34, s. 2022
Unnumbered Regional Memorandum dated September 23, 2022

CDD/IJT/RMSK



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