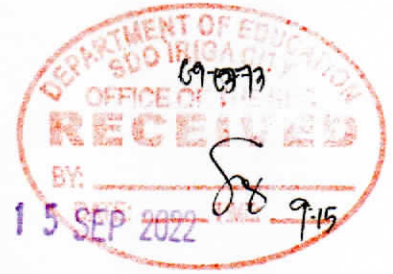


let



Republika ng Pilipinas  
**Kagawaran ng Edukasyon**  
REHIYON V (BIKOL)

**TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NG IRIGA**

DIVISION MEMORANDUM

No. 176, s. 2021

TO : OIC-Assistant Schools Division Superintendent  
Chief-Curriculum Implementation Division  
Chief-Schools Governance and Operations Division  
Planning & Research Section  
OSDS Section Heads  
Chairperson – BAC Secretariat  
All Others Concerned

FROM : DANILO E. DESPI  
Schools Division Superintendent

SUBJECT : Planning and Budgeting on the Utilization of CY 2023 Budget Allocation

Date : September 13, 2022

Please be informed that there will be a meeting on Monday, September 19, 2022 at 1:30 p.m. at the SDS Office.

The following topics will be discussed:

1. To finalize the program details and plans which includes fund sharing/allocation by Divisions/Sections/Units in the preparation of Indicative **Project Procurement Management Plan (PPMP)** for APP-Common-use Supplies and Equipment (APP-CSE) for goods (office supplies, materials and equipment), and services (repair and maintenance of equipment) for the two line items in the CY 2023 National Expenditure Program for the Schools Division Office (MOOE)- **General Management & Supervision (GMS) and Human Resource Development (HRD)**;
2. Preparation and Submission of **Work and Financial Plan (WFP)** of GMS & HRD funds to be encoded in the Program Management Information System (PMIS);
3. Identify priority Programs/Activities/Projects (PAPs) of SDO for CY 2023, and
4. Other matters.

For information, guidance and compliance.

Thank you.

