



Republika ng Pilipinas
Kagawaran ng Edukasyon
REHIYON V (BIKOL)
TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD IRIGA

Tanggapan ng Tagapamanihalang Pansangay ng mga Paaralan

July 4, 2022

DIVISION MEMORANDUM

No. 124 s. 2022

**REMINDER ON DEADLINE OF SUBMISSION OF APPROVED IPCRF / OPCRF TEACHING AND
NON-TEACHING PERSONNEL (INCLUDING CASUAL)**

To: Assistant Schools Division Superintendent
Chief Education Supervisors CID & SGOD
School Division Office Section Heads
School Heads (Elementary, JHS, SHS)
Teaching and Non-Teaching Staff
All Others Concerned

1. This Office requires and reminds all personnel to observe the deadline of submission of IPCRF / OPCRF 2021 of Teaching and Non-Teaching Personnel of SDO Iriga City.
2. Pursuant to *Division Memorandum 119 s, 2021* and *MC 2021-1*, in preparation of Performance Based Bonus (PBB) 2021 Report, this office will strictly implement the **last call** or deadline of submission of IPCRF/OPCRF on **July 31, 2022** for the personnel to be listed as **entitled/eligible** to the grant if Department of Education will be qualified.
3. Submit the required document in 5 copies:
 - 1 copy (original) – Admin copy
 - 3 copies (1 original, 2 photocopies) – Attachment for PBB claims
 - 1 copy – employee's copy
4. For immediate dissemination of this memorandum is desired.

DANILO E. DESPI

Schools Division Superintendent



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